

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JUNE 1, 2015

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; William Piper, Kingsley Blasco, Richard Norris, David Gutshall, and John McCrea.

Absent – Richard Roush.

*Others in attendance: Richard W. Fry, Superintendent; Kevin C Roberts Jr., Assistant Superintendent; Richard Kerr, Business Manager; Brandie Shatto, Director of Educational Technology and Public Relations; and Carol Kuntz, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE MAY 18, 2015 REGULAR BOARD MEETING MINUTES, AND THE MAY 18, 2015 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Norris, seconded by Blasco for approval of the May 18, 2015 Committee of the Whole of the Board Meeting Minutes; and the May 18, 2015 Regular Board Meeting Minutes as amended as requested. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0

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Mr. McCrea commented on the minutes of the Board meeting for the May 18 meeting. We read the job descriptions for the different interventionist and instructional coach. One of the items in the job descriptions is that people use the proper grammar, punctuation and spelling. The reference in the minutes to the appointment of Stock and Leader, Gareth the new attorney, principle is spelled wrong. It should be principal.

President Wolf asked to have the change reflected in the minutes.

IV. RECOGNITION OF STUDENTS OF THE QUARTER

Mr. Steven Smith, High School Principal, recognized those students who have earned the academic achievement awards for the third quarter for the 2014-2015 school year.

Agriculture Department

Grade 9 Allyson Shively
Grade 10 Mickayla Moffitt
Grade 11 Trevor Mainhart
Grade 12 Sydney Seville

PE/Health Department

Grade 9 Quincey Myers
Grade 10 Jasmine Griffie
Grade 11 Leah Boyd
Grade 12 Samuel Tigyer

Art Department

Grade 9 Sarah Walters
Grade 10 Casey Barrick
Grade 11 Aubrey Mooney
Grade 12 Caitlyn Stoltenburg

Tech Ed Department

Grade 9 Morgan Bear
Grade 10 Aaron Sweger
Grade 11 Trevor Mainhart
Grade 12 Matthew Manning

Business Department

Grade 9 Ashlyn Gipe
Grade 10 Emily Siwy
Grade 11 Larissa Kelso
Grade 12 Allison Northrop

World Language Department

Grade 9 Donovan Howell
Grade 10 Cierra DeWalt
Grade 11 Madeleine Flory
Grade 12 Andrew Shriner

President Wolf and Vice President Swanson congratulated the students for their outstanding hard work and accomplishments. The students received a certificate for their accomplishments.

Recognition of Kelsey Carbaugh - Buskey Award

Mr. Steven Smith, High School Principal, will recognize Kelsey Carbaugh as the recipient of the Buskey Award for the Big Spring School District.

President Wolf and Vice President Swanson congratulated the student on her outstanding hard work and accomplishments. The student received a certificate for her accomplishments.

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V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Morganne Frampton and Katelyn Jackson presented the student report.

[Student report is attached.](#)

VI. ELECTION OF OFFICER

Refer to Sections 402 and 404 of the Public School Code of 1949.

A. ELECTION OF THE TREASURER (1-year appointment)

Motion by Swanson to nominate Mr. David Gutshall, for Treasurer

Motion by McCrea, seconded by Blasco to close the nominations. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Wolf, Barrick, and Swanson. Motion carried unanimously. 7 – 0.

Roll call vote on the motion by McCrea and second by Blasco to elect David Gutshall. as Treasurer. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously. 7 – 0.

VII. PAYMENT OF BILLS

Procurement Card	\$	38,320.27
Checks/ACH/Wires	\$	1,015,752.77
Capital Projects	\$	228.48
Cafeteria Fund	\$	204,978.00
Student Activities	\$	<u>6,010.81</u>
Total	\$	1,265,290.33

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payment of bills as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, McCrea, Norris, and Blasco. Motion carried unanimously. 8 – 0

VIII. READING OF CORRESPONDENCE

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IX. RECOGNITION OF VISITORS

Vonda Kelso, Heath Myers, Lisa Myers, Carol Madden, W. John Madden, William Gillet, Curtis Garland, Charlene D'Amore, Jane Brooks, David Misner, Deb Whitmoyer, Liberty DeWalt, Cierra DeWalt, Dustin DeWalt, Larisa Kelso, Robert Shively Jr., Allyson Shively, Heather Howell, Donovan Howell, Aubrey Mooney, Michelle Mooney, Matt Sweger, Stef Sweger, Aaron Sweger, Aidan Sweger, Tara Mainhart, Eric Mainhart, Trevor Mainhart, Caitlyn Stoltenburg, Casey Barrick, Jeff Barrick, Connie Barrick, Carrie Stoltenburg, Makayla Stoltenburg, Quincey Myers, Angelique Flory, Ralph Flory, Morganne Frampton,, Bill Beck, Mark Gipe, Becky Gipe, Andrew Shriner, Bill August, Vicky Carbaugh, Kelsey Carbaugh, Ashley Gleeson, Kay Gillet, Emily Siwy, Ingrid Siwy, Tim Siwy, Eric Shriner, Mickayla Moffitt, Jennifer Moffitt, and Katelyn Jackson.

X. PUBLIC COMMENT PERIOD

Rev. Bill Beck, 108 Lawrence Lane Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

Mr. McCrea commented that he heard that Mr. Beck will be retiring his position in September. We hope that he will still return to share with the Board of School Directors.

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Resignation – Nicole Calaman

Ms. Nicole Calaman has submitted her resignation as a classroom aide at Oak Flat Elementary School, effective the end of the 2014-2015 school year.

The administration recommends that the Board of School Directors approve Ms. Calaman's resignation as a classroom aide, effective the end of the 2014-2015 school year. \

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XIII. NEW BUSINESS (. . . continued)

(ACTION ITEM)

2) **Resignation – Theresa Boegel**

Ms. Theresa Boegel has submitted her resignation as a learning support aide in the Big Spring School District, effective June 6, 2015

The administration recommends that the Board of School Directors approve Ms. Boegel's resignation as a learning support aide, effective June 6, 2015.

(ACTION ITEM)

3) **Resignation – Mike Ginter**

Mr. Michael Ginter has submitted his resignation as Head Girls Soccer Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Ginter's resignation as Head Girls Soccer Coach, effective immediately.

(ACTION ITEM)

4) **Resignation – Michael McVitty**

Mr. Michael McVitty has submitted his resignation as National Art Society Advisor, effective the end of the 2014-2015 school year.

The administration recommends that the Board of School Directors approve Mr. McVitty's resignation as National Art Society Advisor, effective the end of the 2014-2015 school year.

(ACTION ITEM)

5) **Additional Summer Worker**

The administration would like to recommend the addition to the summer worker's list. Mrs. Young is a current employee of the Big Spring School District as a custodial substitute.

Mrs. Kathy Young

The administration recommends the Board of School Directors approve the individual listed as a summer worker as presented.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

6) Substitute Custodian Recommendation

The administration would like to recommend the individual listed as a substitute custodian.

Mr. Leroy Sheriff

The administration recommends that the Board of School Directors approve the individual listed as a substitute custodian.

(ACTION ITEM)

7) Athletic Trainer Substitute Recommendation

The administration would like to recommend the individual listed as an Athletic Trainer substitute.

Ms. Brandie Carpenter

The administration recommends that the Board of School Directors approve Ms. Carpenter as an Athletic Trainer substitute as presented.

(ACTION ITEM)

8) Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as volunteer coaches.

**Sheldon Deimler - Volunteer Boys Basketball Coach
Lydia George - Volunteer Field Hockey Coach**

The administration recommends that the Board of School Directors approve the appointments of the above listed volunteer coaches as presented.

(ACTION ITEM)

9) Lifeguard Recommendations

**Emily Fertig
Theodore Magee**

The administration recommends that the Board of School Directors approve the individuals listed as lifeguards, pending all required paperwork.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

10) **Dru Kepner – Long Term Substitute Elementary Music Teacher**

Education: Messiah College - Music Education (Bachelor's Degree)

Experience: Eagle View Middle School - Student Teaching

Susquehanna Children's Choral Internship

The administration requests permission to move forward with this recommendation for a long-term substitute staffing with Source4Teachers, the District substitute teaching contractor. Miss Kepner will be hired as an Elementary Long-Term Substitute Music Teacher by Source4Teachers to fill the vacancy of Mrs. Rachel Thompson who will be on child-rearing leave of absence for the 2015-2016 school year.

(ACTION ITEM)

11) **Transfer of Professional Personnel**

The administration will transfer the professional employees whose names are listed below for the 2015-2016 school year. These transfers are in accordance with the Board Policy 309 section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

Jenny Kump from Mount Rock Instructional Coach to Middle School Interventionist

Lauren Swigart from 8th grade ELA to Middle School Interventionist

Beth Crusey from 6th grade ELA to Middle School Interventionist

Jennifer Roberts from part time Elementary Reading to Full time Elementary Reading

Leah Richwine from part time Elementary Reading to Instructional Coach at
Mount Rock Elementary

Alicia Frey from High School Mathematics to 7th Grade Mathematics

Kathy Bravin from 7th Grade Mathematics to High School Keystone Remediation

Kassandra Priestner from Elementary Librarian to Middle School Librarian

Denise Mancuso from Middle School Librarian to High School Librarian

Mary Centola from High School Librarian to Elementary Librarian

Crystal Martin from Mount Rock 2nd grade to Elementary Gifted Teacher

Shannon Brose from Oak Flat 5th grade to Mount Rock 2nd grade

The administration recommends that the Board of School Directors approve the professional employee transfers as presented.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

12) **Transfer of Act 93 Personnel**

The administration will transfer the Act 93 employee whose name is listed below for the 2015-2016 school year. This transfer is in accordance with Board Policy 309, Assignment and Transfer.

Mr. William August from Newville Elementary School Principal to High School Principal

The administration recommends that the Board of School Directors approve the Act 93 employee transfer as presented.

(ACTION ITEM)

13) **Leave Without Pay – Katie Magee**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Katie Magee is requesting one day leave without pay for Monday, June 8, 2015.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

(ACTION ITEM)

14) **Leave Without Pay – Rachel Thompson**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Rachel Thompson is requesting four days leave without pay for Tuesday, May 26 through Friday May 29, 2015.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

15) Department Chair/Assistant Chair Recommendations

The individuals whose names are listed below are recommended to serve as Department Chair members for the 2015-2016 school year.

Dwain Messersmith	Department Chair Agriculture/Technology Education
Micah Artz	Department Chair Physical Education
Denise Mancuso	Department Chair Library
Michael McVitty	Department Chair Art

The administration recommends that the Board of School Directors approve the appointments listed to serve as the Department Chair members for the 2015-2016 school year.

(ACTION ITEM)

16) Dance Team Coach Recommendation

The administration would like to recommend the individual listed as Dance Team Coach for the 2015-2016 school year, replacing Mrs. Lisa Black who has resigned.

Katie Fassl

The administration recommends that the Board of School Directors approve the individual listed as the Dance Team Coach for the 2015-2016 school year.

VOTE ON XIII., NEW BUSINESS, A-1 – A-11 and A-13 through A-16, PERSONNEL CONCERNS

Motion by Blasco, seconded by Norris to combine and approve Items A-1 through A-11 and A-13 through A-16 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0

VOTE ON XIII., NEW BUSINESS, A-12, PERSONNEL CONCERNS

Motion by Norris, seconded by Blasco to approve Item A-12 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0

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XIII. NEW BUSINESS (. . . continued)

(ACTION ITEM)

B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Megan Anderson	\$ 1,350.00
William August	\$ 2,200.00
John Beeman	\$ 2,700.00
Shannon Brose	\$ 1,350.00
Charlene D'Amore	\$ 437.00
Jennifer Ferrante	\$ 1,350.00
Angelique Flory	\$ 1,350.00
Laura Fritz	\$ 1,350.00
Michael Fronk	\$ 720.00
Millie Gilbert	\$ 1,350.00
Johnathan Hocker	\$ 1,350.00
Cory Hoffman	\$ 2,700.00
Jennifer Keller	\$ 2,700.00
Ryan Kelley	\$ 1,350.00
Abigail Leonard	\$ 1,816.00
Dwain Messersmith	\$ 1,335.00
Luke Nerone	\$ 1,350.00
Josh Putt	\$ 915.00
Angela Schneider	<u>\$ 1,350.00</u>
Total	<u>\$29,023.00</u>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Norris, McCrea, Piper, and Blasco. Motion carried unanimously. 8 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

C) Proposed 2015-2016 Police Service Agreement

The contract for 2015-2016 police service agreement between the Big Spring School District and the Borough of Newville/Newville Police Department is presented for Board action. The difference in the 2015-2016 contract results in an increase of \$12,069.00.

Year of Contract

2014-2015 \$43,746.00

2015-2016 \$55,815.00

The administration recommends that the Board of School Directors approve the 2015-2016 contract for police services between the Big Spring School District and the Borough of Newville as presented at a cost not to exceed \$55,815.00.

Motion by Norris, seconded by Swanson to approve the recommended as amended above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Piper, Barrick, McCrea, Norris, and Blasco. Motion carried. 8 - 0

Mr. Fry informed the Board of School Directors the increase in contract is the expenses for the full-time SRO. The District will be handling funding for the SRO. Expenses that the District will pay are included in the contract.

(ACTION ITEM)

D) Reauthorization of Taxes and Tax Rates

The taxes specified below represent the current 2014-15 taxes and the proposed 2015-2016 taxes that are required to support the final 2015-2016 General Fund Budget. This is reauthorization of existing taxes and the only change is a 2.4% increase in real estate taxes (increase of \$31 per \$100,000 in assessment).

<u>Current</u>	<u>Proposed</u>	<u>Tax</u>
12.9771	13.2885	Mills Real Estate
1.15%	1.15%	Wage and Other Earned Income Tax
½ of 1%	½ of 1%	Realty Transfer Tax
\$5.00	\$5.00	Per Capita Tax (Section 679)
\$5.00	\$5.00	Per Capita Tax (Act 511)
\$10.00	\$10.00	Occupational Privilege Tax

The administration recommends the Board of School Directors adopt, by roll call vote, the taxes and rates shown above and in the resolution "Reauthorization of Per Capita Tax Under Sect. 679 of the School Code for the 2015-2016 Budget"

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XIII. NEW BUSINESS (. . .continued)

Motion by Norris, seconded by Barrick to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and Blasco.
Voting No: McCrea. Motion carried. 7 – 1. (One absent, Roush)

Mr. McCrea stated someday I hope the budget process will begin with the question where can we cut costs in this School District. The question now seems to be asked, how much more can we get from our tax payers? The answer for 15-16 is 2.4%. This is the increase between 14-15 and 15-16 in millage. There is enough money in our surplus that we didn't have to raise taxes for 15-16 in real estate in our District.

Mr. Wolf commented if we would have used the reserve funds in several years we would be out of money in the reserve and future Boards would have limited opportunities to bring balanced budgets to pay for the operation in this District. I think this is a prudent use of these funds. It does allow us to take part of these funds each year but to use all of them would be an inappropriate use of funds.

Mr. Blasco informed the Board of School Directors that they sit down and use a lot of what ifs to establish a budget. We have had to deal with increases from the state and retirement benefits. We had to deal with a \$550,000 increase in pension benefits. We are doing a pretty good job trying to keep above things with just a minimum increase.

Mr. McCrea stated this is the maximum increase allowed by law.

Mr. Blasco replied that we could have gotten an exception by law but we didn't. We could have easily gotten an exception for PSER's. I think we are doing a fairly good job managing the money. PSER's was not created by this District.

(ACTION ITEM)

E) Final Adoption of the 2015/16 General Fund Budget

The District's current 2014-15 budget was \$45,483,140.00. The Board of School Directors adopted the proposed final General Fund Budget for 2015-2016 in the amount of \$46,745,138 at the April 20, 2015 meeting following a budget presentation and discussion. Since that time several changes occurred; the details of the final \$ 46,949,740 budget and the changes are included with the agenda. This budget requires \$256,463 from general fund's assigned fund balance for revenues to match expenditures.

The administration recommends that the Board of School Directors approve, by roll call vote, the resolution "Implementing the 2015-2016 Budget" in the amount of \$46,949,740.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and Blasco.
Voting No: McCrea. Motion carried. 7 – 1 (One absent, Roush)

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

F) Homestead/Farmstead Resolution

The Secretary of Education notified the District on May 1, 2015 that its share of the state gaming funds for 2015-2016 will be \$772,887.30. The County notified us that we have 5737 approved homesteads and 204 approved farmsteads within the District boundaries to share in that allocation. The average assessed value is \$187,319. Using the PASBO worksheet, the administration calculated the exclusion for both homestead and farmsteads in equal amounts equal to \$9,892.00 of assessed value or \$131.45 in tax value. A copy of the proposed resolution and worksheet appear in the agenda.

The administration recommends that the Board of School Directors approve the resolution implementing the Homestead and Farmstead Exclusion of \$9,892.00 for the 2015-2016 fiscal year in accordance with the Act 1 of Special Session of 2006.

Motion by Blasco, seconded by Norris to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

G) Approve Contractor Pay Applications

The District received the following payment applications for ongoing projects. A copy of the Honeywell and two CenterPoint payment requests are included with the agenda.

Project	Contractor	This Payment	Balance After
Oak Flat PC (CO3)	Honeywell	\$ 113,610.00	\$ 198,818.00
Pave Phase II Eng (OF)	CenterPoint Eng	\$2,030.58	\$ 11,945.00

The administration recommends the Board of School Directors approve payment of \$113,610 to Honeywell, Inc. and \$2,030.58 to CenterPoint Engineering, Inc. from the Capital Project Fund.

Motion by Barrick, seconded by Norris to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

H) Case T of 2014-2015

The parents of the student in Case T of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case T of the 2014-2015 school year for a period of forty-five (45) days, reduced the thirty (30) days, predicated upon completion of the Student Assistance Team process. The thirty (30) day exclusion will conclude on September 22, 2015. The student may return to school on September 23, 2015, predicated upon completion of the Student Assistance Team process. The student in Case T is suspended from participation in extracurricular activities for ninety (90) days. This will be reduced to forty-five (45) days with the student's participation in the Student Assistance Team process. The forty-five (45) day exclusion from extracurricular activities will conclude on October 13, 2015 with return participation on October 14, 2015, predicted upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the Middle School Principal.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco.
Motion carried unanimously. 8 - 0

(INFORMATION ITEM)

I) 2015-2016 Contract Renewals

The District has several contracts that require either a replacement or new document with a new year. These are continuation, or replacement, of current services and are included in the budget. They will be for approval on the next agenda.

Bus Boss Transportation Software	3 years	\$3,049.50 per year
Eidex Focus License (IU)	3 years	\$3,954.00 per year
Docstar License (IU)	3 years	\$3,600.00 per year
Xerox Lease for 5 MFP	4 years	\$11,200.00 per year
PSBA Services	1 year	\$10,953.03 per year
Prosoft Support Svc	1 year	\$13,200.71 per year
Student/Athletic Insurance	1 year	\$15,570.00 per year

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XIII. NEW BUSINESS (. . .continued)

(INFORMATION ITEM)

J) **Proposed Job Descriptions**

The administration has developed and updated the job descriptions listed. A copy of the job descriptions has been included with the agenda.

**217 Middle School Interventionist
218 Elementary Interventionist
319 Secondary Instructional Coach
506 Administrative Assistant to the Curriculum Center/PIMS and Child Accounting
518 Administrative Assistant for Educational Technology
519 Human Resources Coordinator**

After the job descriptions have been reviewed by the Board of School Directors and the administration, the administration will present the updated job descriptions for Board approval at the June 15, 2015 Board meeting.

Mr. McCrea commented on the term Interventionist for two of the job descriptions. I believe it would be more appropriate if the name was changed to intervenor rather than the word interventionist.

Mr. Wolf stated this is a term that is accepted in the school circle so I think we should keep in step with our Districts and keep this term.

IX. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

X. COMMITTEE REPORTS

A. **District Improvement Committee – Mr. Norris/Mr. McCrea**

No meeting was conducted and no report was offered.

B. **Athletic Committee – Mr. Swanson**

No meeting was conducted and no report was offered.

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X. COMMITTEE REPORTS (...continued)

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

Mr. Fry shared the report of the NOCTI exam. We have a 95 percent success rate. I think that is outstanding. They do not include precision machine. This is a different testing process. Our students did acquire a number of certifications in that category.

D. Buildings and Property Committee – Mr. Barrick

Motion by Barrick to accept the Facility Study prepared by Crabtree, Rohrbaugh & Associates and presented to the Board on June 1, 2015, seconded by Norris to approve the recommended as outlined. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco. Motion carried unanimously. 8 – 0.

Motion by Barrick to approve PLANCON A as prepared by Crabtree, Rohrbaugh & Associates and presented to the Board on June 1, 2015. This plan conforms to the District's Strategic Plan. Motion seconded by Norris to approve the recommended as outlined. Roll call vote: Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, and Blasco. Motion carried unanimously. 8 – 0.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

Mechanicsburg struggled with finding substitute teachers. CAIU is also struggling with teachers because of the challenges of the students. Things are going very well with everything else.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

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XI. SUPERINTENDENT'S REPORT

1. **Commencement**: - We need a final count for Board members for commencement for this Friday. We would love to see everyone there.
2. **Year End Activities** – For those of you who have been in attendance at the year-end activities, we want to thank you. Our students continue to build my pride in leading this District and the opportunity to attend prom, various awards assemblies, Powder Puff, and baccalaureate. Student led activities were done extremely well. The students do a great job reflecting what our core values are all about.
3. **Thank You** – Thank you to those committee members on the finance committee for a job well done. The time commitment since October is never easy when we have a pension increase of \$424,000, special education increase of 7 percent, spend 1.4 million in cyber education, and continued unfunded mandates. The work they have done is much applauded by the administration.

XII. BUSINESS FROM THE FLOOR

Mr. Piper encouraged other Board members to attend the Post-Graduation Party after graduation. The last several years Mr. Barrick and I have attended to see what the proud parents of this District do for their graduates. It is an outstanding evening.

XIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

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XIV. ADJOURNMENT

Motion by Norris, seconded by Blasco to adjourn the meeting. Roll call vote:
Voting Yes: Wolf, Gutshall, Swanson, Barrick, Piper, Norris, McCrea, and Blasco.
Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:50 PM.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, June 15, 2015