

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

TUESDAY, DECEMBER 2, 2014

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:09 P.M. with President Wilbur Wolf, Jr, presiding. Six (6) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; Richard Norris, Kingsley Blasco, and William Piper.

Absent – John McCrea, Richard Norris, and David Gutshall.

*Others in attendance: Richard W. Fry, Superintendent; Kevin Roberts Jr, Assistant Superintendent; Nicole Donato, Supervisor of Curriculum & Instruction; Richard Kerr, Business Manager; and Carol Kuntz, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE NOVEMBER 17, 2014 REGULAR BOARD MEETING MINUTES, AND THE NOVEMBER 17, 2014 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Blasco, seconded by Norris for approval of the November 17, 2014 Committee of the Whole of the Board Meeting Minutes; and the November 17, 2014 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Swanson, Barrick, Blasco, and Norris. Motion carried unanimously. 6 – 0

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

IV. ELECTION OF THE TEMPORARY PRESIDENT

“...there shall be elected from the hold-over members a temporary president, and the secretary of the board shall act as secretary of such meeting. The certificates of the election or appointment of all new school directors shall be read, and a list of the legally elected or appointed and qualified school directors prepared.”

Motion by Blasco to nominate Mr. Swanson for Temporary President.

Motion by Blasco, seconded by Norris to close the nominations. Roll call vote to elect William Swanson as Temporary President: Voting Yes: Blasco, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously. 6 – 0.

V. ELECTION OF OFFICERS

Refer to Sections 402 and 404 of the Public School Code of 1949.

A. ELECTION OF THE PRESIDENT (1-year appointment)

Motion by Barrick to nominate Mr. Wilbur Wolf, Jr., for President.

Motion by Barrick, seconded by Norris to close the nominations. Roll call vote: Voting Yes: Blasco, McCrea, Norris, Piper, Roush, Gutshall, Barrick, Swanson, and Wolf. Motion carried unanimously. 6 – 0.

Roll call vote on the motion by Barrick and second by Norris to elect Wilbur Wolf, Jr. as President. Roll call vote: Voting Yes: Blasco, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously. 6 – 0.

The 2015 Board President, Wilbur Wolf, Jr., began his duties.

B. ELECTION OF THE VICE-PRESIDENT (1-year appointment)

Motion by Blasco to nominate Mr. William Swanson for Vice President.

Motion by Blasco, seconded by Barrick to close the nominations. Roll call vote: Voting Yes: Blasco, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously. 6 – 0.

Roll call vote on the motion by Blasco and second by Barrick to elect Mr. William Swanson Vice President. Voting Yes: Blasco, Norris, Piper, Barrick, Swanson, and Wolf. Motion carried unanimously. 6 – 0.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

V. APPOINTMENTS

A. Capital Area Tax Collection Bureau (1-year appointment)

Current Representative – Mr. Wilbur Wolf, Jr

Mr. Wilbur Wolf was appointed to a one-year term as the Capital Area Tax Collection Bureau representative. Mr. William Swanson was appointed as the alternate representative.

B. Pennsylvania School Boards Association Legislative Chairperson (1-year appointment)

Current Representative – Mr. Robert Barrick

Mr. Barrick was appointed to a one-year term as the Pennsylvania School Boards Association legislative chairperson.

C. Capital Area Intermediate Unit (1 year appointment)

Current Representative - Mr. Wilbur Wolf, Jr.

Mr. Wilbur Wolf, Jr., was appointed to a one-year term as the Capital Area Intermediate Unit representative.

D. Athletic Council (1-year appointment)

Current Representatives - Mr. William Swanson
Mr. Richard Roush
Mr. David Gutshall

Mr. Swanson, Mr. Roush, and Mr. Gutshall were appointed to serve one-year terms on the Athletic Council.

E. District Improvement Committee (1-year appointment)

Current Representatives – Mr. John McCrea
Mr. Richard Norris

Mr. John McCrea and Mr. Norris were appointed to the District Improvement Committee.

F. Meet and Discuss Committee for Classified Employees (1-year appointment)

Current Representatives – Mr. Kingsley Blasco, Chairperson

Mr. Blasco, Chairperson, was appointed to serve a one-year term on the Meet and Discuss Committee for Classified Employees.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

V. APPOINTMENTS (...continued)

G. Cumberland Perry Area Vocational Technical School

(1-year appointment)

Current Representatives – Mr. William Piper
Mr. Wilbur Wolf, Jr.

Mr. William Piper and Mr. Wilbur Wolf, Jr., were appointed to serve one-year terms on the Cumberland Perry Area Vocational Technical School Committee.

H. Pennsylvania School Boards Association Regional Cabinet Member

(1-year appointment)

Current Representative – Mr. Robert Barrick

Mr. Robert Barrick was appointed to serve a one-year term as a Pennsylvania School Boards Association Regional Cabinet Member.

I. Buildings and Property Committee

Current Representatives - Mr. Robert Barrick, Chairperson
Mr. William Piper
Mr. William Swanson
Mr. Richard Roush
Mr. David Gutshall

Mr. Barrick, Chairperson, Mr. Piper, Mr. Swanson, Mr. Roush, and Mr. Gutshall were appointed to the Buildings and Property Committee.

J. Finance Committee

Current Representatives – Mr. Kingsley Blasco, Chairperson
Mr. William Piper
Mr. William Swanson
Mr. David Gutshall

Mr. Blasco, Chairperson, Mr. Piper, Mr. Swanson, and Mr. Gutshall were appointed to the Finance Committee.

K. South Central Trust Board

Current Representative - Mr. Kingsley Blasco

Mr. Blasco was appointed to serve as a representative to the South Central Trust Board.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

V. APPOINTMENTS (...continued)

L. Tax Collection Committee

Current Representative – Mr. Wilbur Wolf, Jr.
Mr. William Swanson

Mr. Wolf and Mr. Swanson were appointed to serve as a representative to the Tax Collection Committee.

VI. PAYMENT OF BILLS 2014-2015

| | |
|--------------------|-----------------------|
| General Fund | \$ 2,002,925.72 |
| Capital Projects | \$ 5,234.84 |
| Cafeteria Fund | \$ 116,971.48 |
| Student Activities | \$ <u>10,024.96</u> |
| Total | \$2,135,157.00 |

Motion by Blasco, seconded by Norris for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

VII. READING OF CORRESPONDENCE

VIII. RECOGNITION OF VISITORS

Bob Kanc, Linda Bowles

IX. PUBLIC COMMENT PERIOD

Linda Bowles 202 Nealy Road, Newville, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

X. STRUCTURED PUBLIC COMMENT PERIOD

XI. OLD BUSINESS

X. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Per Diem Substitute Teachers

David Tolar – Social Studies, Grades 7-12

The administration recommends that the Board of School Directors approve the addition listed to the 2014-2015 per diem substitute teacher list.

(ACTION ITEM)

2) Volunteer Coaching Appointment

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed to serve as a volunteer assistant swimming coach for the 2014-2015 school year.

Brian Drake

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a volunteer assistant swimming coach for the 2014-2015 school year, as presented.

(ACTION ITEM)

3) Recommendation for Middle School National Junior Honor Society Co-Advisor

The administration would like to recommend the individual listed as a Middle School National Junior Honor Society Co-Advisor.

Shawn Frengel

The administration recommends the Board of School Directors approve the above listed individual as a Middle School National Junior Honor Society Co-Advisor, as presented.

(ACTION ITEM)

4) Heather Kot – Long Term Substitute Middle School Music Teacher

Education:

Drexel University - Master's in Teaching Certification
Penn State University - Music/Pedagogy (Master's Degree)
Dickinson College - Music/Biology (Bachelor's Degree)

Experience:

Carlisle Area School District/West Perry School District - Substitute Teacher
Penn State University - Teaching Assistant
Dickinson College - Teaching Assistant

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

X. NEW BUSINESS (. . .continued)

The administration recommends that the Board of School Directors appoint Ms. Heather Kot to serve as a Long-Term Substitute Middle School Music Teacher from approximately December 12, 2014 through approximately March 27, 2015, replacing Mrs. Lori Shover who will be on child-rearing leave of absence. Ms. Kot 's compensation for this position should be established at Master's Degree, Step 1, \$49,418.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

VOTE ON X., NEW BUSINESS, A-1 – A-4, PERSONNEL CONCERNS

Motion by Blasco, seconded by Norris to combine and approve Items A-1 through A-4 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

X. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

| | |
|----------------------|-------------------------|
| Michael Berry | \$2,520.00 |
| Tracey Cook | <u>\$ 390.00</u> |
| Total | \$ 2,910.00 |

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, and the Big Spring School District.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

(ACTION ITEM)

C) Case L of 2014-2015

The parents of the student in Case L of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

X. NEW BUSINESS (. . .continued)

The administration recommends that the Board of School Directors exclude the student in Case L for the remainder of the 2014-2015 school year. The student will be placed in an Alternative Placement during the remainder of the 2014-2015 school year. The student's progress will be reviewed in late August, 2015 to determine the student's return for the start of the 2015-2016 school year. During the period of exclusion, the student must have prior administrative approval to be on school property and may not attend or participate in any school activities nor appear on school property at any time for any reason.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

(ACTION ITEM)

D) Approval of Property Disposal

The District has three 1993 Simplicity snow blowers that were replaced by tractor mounted blowers. The administration proposes to accept sealed bids for the sale of each.

The administration recommends the Board of School Directors authorize the sale of the three snow blowers by sealed bid and authorize the administration to complete the final sale to the winning bidders.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

XI. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XII. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted and no report was offered.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

XII. COMMITTEE REPORTS (...continued)

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted and no report was offered.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

The Finance Committee held its first meeting of the budget year. After reviewing projected revenues and expenses the recommendation is to pass a resolution to remain under the Act 1 adjusted index of 2.4%. A draft of the resolution is attached.

Motion by Blasco, seconded by Norris to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Norris, Barrick, Blasco, and Swanson. Motion carried unanimously. 6 – 0

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

XIII. SUPERINTENDENT'S REPORT

1. **Elementary Report Cards** - Specifically the new standard based report cards for grades Kindergarten through 2nd Grade. Student conferences were held Monday night and all day Tuesday. Everything went very well. Parents seemed to understand the new report cards.

Big Spring School Board Meeting Minutes ~ Tuesday, December 2, 2014

2. **Aspen Updates** – Aspen is the new student information system. The first year with a new system is always challenging. The Aspen (Follett) team has been in and met with us. We are making progress but we are not there yet. We still need to make progress to get the most bang for our buck. We are the first account in Pennsylvania. The solution they offer us is the right solution; we just have to get there.

XIX. BUSINESS FROM THE FLOOR

There was no business from the floor.

XX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XXII. ADJOURNMENT

Motion by Blasco, seconded by Norris to adjourn the meeting and to executive session to discuss a personnel and negotiation issues. Roll call vote: Voting Yes: Wolf, Piper, Barrick, Swanson, Blasco, and Norris. Motion carried unanimously. 6 – 0

The meeting was adjourned at 8:32 P.M to executive session for personnel issues.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, January 12, 2015