

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, DECEMBER 21, 2009

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE DECEMBER 7, 2009, REGULAR BOARD MEETING MINUTES AND THE DECEMBER 7, 2009, COMMITTEE OF THE WHOLE MEETING MINUTES

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report – Douglas Kennedy/Cora Agar

VI. TREASURER'S REPORT

	(SALMON)
General Fund Balance, November 30, 2009	<u>\$ 12,656,896.43</u>
Athletic Fund Balance, November 30, 2009	<u>\$ 27,441.82</u>
Cafeteria Fund Balance, November 30, 2009	<u>\$ 127,609.33</u>
Capital Reserve Fund Balance, November 30, 2009	<u>\$ 149,155.81</u>
Student Activity/Miscellaneous Fund Balance, November 30, 2009	<u>\$ 196,960.85</u>

VII. PAYMENT OF BILLS

	(CANARY)
A) General Fund	<u>\$ 884,526.94</u>
	(PINK)
B) Athletic Fund	<u>\$ 10,264.75</u>
C) Cafeteria Fund	<u>\$ 108,249.43</u>
D) Student Activity/Miscellaneous Fund	<u>\$ 29,201.47</u>
Total	<u>\$ 1,032,242.59</u>

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teachers

(ACTION ITEM)

Stephanie Kern – Elementary Education
 Keith Lehman - Health/Physical Education
 Jessica Turnbull - Elementary Education

The administration recommends that the Board of School Directors approve the additions of the individuals listed to the 2009-2010 per diem substitute teacher list as presented, pending all required paperwork.

(CHERRY)

A. PERSONNEL CONCERNS (. . . continued)

2) Substitute Cafeteria Worker**(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as a cafeteria substitute during the 2009-2010 school year.

Mrs. Amy Frey

The administration recommends that the Board of School Directors approve Mrs. Amy Frey as a cafeteria substitute as presented.

(GREEN)

(ACTION ITEM)**3) Jocelyn Kraus**

Carlisle, PA 17013

High School Guidance Counselor
(replacing Mrs. Lisa Bisignani who has resigned)

Education:

Shippensburg University – School Counseling (Master’s Degree)

Experience:

William Penn Alternative High School – Graduate Intern

Shippensburg University Office of Undeclared Students – Counseling Assistant

The administration recommends that the Board of School Directors appoint Ms. Kraus to serve as a High School Guidance Counselor, replacing Mrs. Lisa Bisignani who has resigned. Ms. Kraus’s compensation for this position should be established at Master’s, Step 1 \$43,137.00, plus 20 per diem days, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(YELLOW)

(ACTION ITEM)**4) Ms. Heather Hess, Middle School Learning Support Teacher, has submitted her letter of resignation as a Middle School Learning Support Teacher, effective February 5, 2010.**

A copy of Ms. Hess’ letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Hess’ resignation as a Learning Support Teacher, effective February 5, 2010.

(ORCHID)

A. PERSONNEL CONCERNS (. . . continued)

5) **Oak Flat Elementary School Quiz Bowl Coaches**

(ACTION ITEM)

Ms. Michelle Holtry, Ms. Amber Brennan, Ms. Nancy Chamberlin and Ms. Jennifer Heishman, have been recommended to serve as Quiz Bowl Coaches for the 2009-2010 school year for the Oak Flat Elementary School Quiz Bowl Teams.

The administration recommends that the Board of School Directors appoint Ms. Michelle Holtry, Ms. Amber Brennan, Ms. Nancy Chamberlin and Ms. Jennifer Heishman as Quiz Bowl Coaches for the 2009-2010 school year at Oak Flat Elementary School and establish their compensation for this position based on the current contract between the Big Spring Education Association and the Big Spring School District.

(SALMON)

6) **Volunteer Coach**

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a volunteer boy's basketball coach for the 2009-2010 school year.

Austin Tolan

The administration recommends that the Board of School Directors approve the recommendation of Mr. Tolan as a volunteer boy's basketball coach for the 2009-2010 school year.

(BLUE)

7) **Ms. Nancy Hinchey**, District Itinerant Deaf and Hard of Hearing Teacher, is requesting two days leave without pay for February 18 & 19, 2010.

(ACTION ITEM)

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

A copy of Ms. Hinchey's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Ms. Hinchey's request for two days leave without pay as presented.

(GREEN)

XIII. NEW BUSINESS (. . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Jason Artz	\$ 1,110.00
Stephanie Devonald	\$ 1,170.00
Jamie Fortney	\$ 1,170.00
Richard W. Fry	\$ 1,000.00
Amy Henry	\$ 1,110.00
Bethany Pagze	<u>\$ 1,110.00</u>
Total	\$ 6,670.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(PINK)

C) Facilities Utilization Request

(ACTION ITEM)

Big Spring Aquatic Club is requesting permission to use the high school pool, balcony and locker rooms on Sunday, January 24, 2010 from 12:30 p.m. – 4:30 p.m. for a diving meet. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Big Spring Aquatic Club’s request to use the high school pool, balcony and locker rooms on Sunday, January 24, 2010, as presented.

(TAN)

D) Facilities Utilization Request

(ACTION ITEM)

Carlisle Chapter Red Cross is requesting permission to use the high school pool, gym, commons and health rooms on Sunday, April 11, 2010 from 12:00 p.m. – 5:00 p.m. for a Youth Conference. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Carlisle Chapter Red Cross request to use the high school pool, gym, commons and health rooms on Sunday, April 11, 2010, as presented.

(IVORY)

XIII. NEW BUSINESS (. . .continued)

E) Tuition Exemption for Non-Resident Student

(ACTION ITEM)

The Petit family is requesting permission for their daughter, Jalena Petit, a Big Spring High School senior, to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

Jalena Petit Grade 12

The administration recommends that the Board of School Directors approve the Petit family request for a tuition exemption for their daughter, Jalena Petit for the 2009-2010 school year, as per the conditions outlined in Board Policy 202.3.

(GRAY)

F) Student Eligible for Early Graduation

(ACTION ITEM)

Based on successful completion of semester one course work the student listed will be eligible for early graduation.

Courtney McGowan

The administration recommends that the Board of School Directors approve January 2010 graduation for the student listed based on her successful completion of all graduation requirements.

(TURQUOISE)

G) Consolidated Federal Programs

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, has received notification from the Pennsylvania Department of Education that the Big Spring School District's Consolidated Federal Programs Application has been approved in the amounts indicated below:

<u>Program</u>	<u>Amount</u>
Title I (Improving Basic Programs)	\$441,936.00
Title I (ARRA)	\$149,605.00
Title II	\$148,072.00

The administration recommends that the Board of School Directors authorize the administration to establish all of the required accounts for revenues and expenditures and to expend funds on behalf of the 2009-2010 Consolidated Federal Programs as specified.

(ORCHID)

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

H) Contractor Payments (#7) for DAO Boiler Replacement - Capital Reserve Fund

McKissick Associates reviewed the payment application from Herre Bros., Inc. for work performed on the DAO boiler project. This payment will come from the Capital Reserve Fund. A copy of the payment application in the amount of \$6,837.30 for the plumbing contract is included in the Board packet. After this payment, the balance remaining to be paid is \$59,071.90 for HVAC contract and \$13,311.70 for plumbing

The administration recommends that the Board of School Directors approve payment from the Capital Reserve Fund to Herre Bros., Inc. in the amount of \$ \$6,837.30 for the plumbing contract.

(YELLOW)

(INFORMATION ITEM)

I) Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

(WHITE)

J) Draft of Preliminary 2010-2011 Budget

(INFORMATION ITEM)

Under the assumption that the Board will approve the application for the PSERS Exception in order to exceed the Act 1 index, the first draft of the budget is enclosed with the agenda for review. This is in the PDE 2028 Budget data format. The Board will need to formally approve this budget on February 1st, 2010.

(WHITE)

K) Race to the Top

(DISCUSSION/INFORMATION ITEM)

The administration is prepared to discuss Race to the Top competitive grant.

XIV. FUTURE BOARD AGENDA ITEMS

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, January 18, 2010