



October 20, 2014 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the October 6, 2014 Regular Board Meeting Minutes, the October 6, 2014 Building and Property Meeting Minutes and the October 6, 2014 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Daulton Hershey

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 23,783,785.25
Capital Projects	\$ 5,080,403.83
Cafeteria Fund	\$ 315,534.22
Student Activities	<u>\$ 214,621.60</u>
Total	\$29,394,344.90

4.2 Payment of Bills

General Fund	\$ 92,497.11
Checks/ACH/Wires	\$ 628,992.54
Capital Projects	\$
Cafeteria Fund	\$ 1,246.84
Student Activities	<u>\$ 17,772.52</u>
Total	\$ 740,509.01

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Personnel Items - Action Items

New Personnel Items - Action Items

11.1 Per Diem Substitute Teachers

Ashleigh DeLuca – English/Language Arts

The administration recommends that the Board of School Directors approve the addition listed to the 2014-2015 per diem substitute teacher list as presented.

11.2 Child-Rearing Leave of Absence - Lori Shover

Mrs. Lori Shover, Middle School Music Teacher is requesting child-rearing leave of absence from approximately Friday, December 12, 2014 through approximately March 27, 2015. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Shover's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately

11.3 Resignation - Carol Wiser

Mrs. Carol Wiser, classroom aide has submitted her resignation as classroom aide, retroactive to October 10, 2014. Mrs. Wiser is requesting to be placed on the substitute aide list.

The administration recommends that the Board of School Directors accept Mrs. Wiser's resignation as a classroom aide, retroactive to October 10, 2014 and also recommend to place Mrs. Wiser on the substitute aide list.

11.4 Resignation - Becky Whigham

Mrs. Becky Whigham has submitted a letter requesting leave from her position as track and field coach for the 2014-2015 school year and is requesting to return to the 2016 season in the immediate position.

The administration recommends that the Board of School Directors approve Mrs. Whigham's request as presented.

11.5 Resignation - Katie Magee

Ms. Katie Magee has submitted her resignation as a seventh grade team leader, effective immediately.

The administration recommends that the Board of School Directors accept Ms. Magee's resignation as a seventh grade team leader, effective immediately.

New Personnel Items - Action Items

11.6 Heather Logan - Long-Term Substitute Kindergarten Teacher

Education:

Shippensburg University - Elementary/Spanish Education (Bachelor's Degree)

Liberty University - Master's in Education

Experience:

Royal Academy, Guatemala (Missionary Work) Director of Education

Carlisle Area School District - Elementary Teacher

Noblesville School District - Elementary Teacher

The administration recommends that the Board of School Directors appoint Ms. Heather Logan to serve as a Kindergarten Teacher at Newville Elementary School from approximately November 3, 2014 through approximately January 5, 2015, replacing Mrs. Courtney Wisler who will be on child-rearing leave of absence. Ms. Logan's compensation for this position should be established at Master's Degree, Step 5, \$52,881.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.7 Alicia Frey – High School Mathematics Teacher

Education:

Messiah College - Secondary Mathematics Education 7-12

Experience:

Northern Middle School – Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Alicia Frey to serve as High School Mathematics Teacher for the remainder of the 2014-2015 school year, replacing Mr. Christopher Chapman who has resigned. Ms. Frey's compensation for this position should be established at Bachelor's Degree, Step 1, \$43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

12. Business Items – Other Actions

12.1 Proposed Updated Policy

The administration has submitted the updated policy listed and a copy is included with the agenda.

217 Graduation

The administration recommends that the Board of School Directors approve the policy as presented.

12.2 Proposed Updated Title I Reading Coordinator Job Description Recommendation

The administration has developed and updated the job description listed. A copy of the job description has been included with the agenda.

Title I Reading Coordinator

The administration recommends that the Board of School Directors approve the job description listed.

Business Items – Other Actions

12.3 Student Eligible for Early Graduation

Based on successful competition of semester one course work the student listed will be eligible for early graduation for the 2014-2015 school year.

Ashley Snyder

The administration recommends that the Board of School Directors approve January 16, 2015 graduation for the student listed based on their successful completing of all graduation requirements.

12.4 Approve Proposal for Engineering Services (Paving)

CenterPoint provided the attached proposal for Phase 2 of the paving project and subject to change with the scope of the project. The projected cost for service is \$26,350 with \$2,150 in reimbursable expenses.

The administration recommends the Board of School Directors approve the proposal from CenterPoint Engineering, Inc. for the management of Phase 2 of the Paving Project at a projected cost of \$28,500 to be paid from the Capital Project fund.

12.5 Approval of Contractor Payments

The District received the following payment application for ongoing projects. This VQ App #3 was a hold over from the punch list and this completes the project.

<u>Project</u>	<u>Contractor</u>	<u>This Payment</u>	<u>Balance</u>
Oak Flat PC	Honeywell	\$ 0.00	\$ 260,340.00
DAO/MS Pave	Valley Quarries, Inc	\$ 1,100.00	\$ 0.00

The administration recommends the Board of School Directors approve payment from the capital project fund of \$1,100 to Valley Quarries, Inc.

12.6 Mt. Rock Elementary School PTO Annual Audit

The Big Spring School District has received a copy of a letter from Ms. Karen Heishman, Accountant advising that Mt. Rock Elementary School PTO's records were accepted with auditing standards for the 2013-2014 school year.

A copy of the letter from Ms. Heishman is included with the agenda.

The administration recommends that the Board of School Directors accept the 2013-2014 Mt. Rock Elementary School PTO's annual audit report as presented.

13. New Business - Information Item

13.1 Proposed Planned Course Adoption

Listed below is a completed planned course for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors prior to the November 3, 2014 Board of School Directors meeting.

Elementary Library (K-2)

13.2 Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that is included with the agenda.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, **October 20, 2014.**

Next scheduled meeting is: **November 3, 2014**