

# BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

## BOARD MEETING AGENDA

MONDAY, SEPTEMBER 21, 2009

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE SEPTEMBER 8, 2009, REGULAR BOARD MEETING MINUTES, THE SEPTEMBER 8, 2009 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE SEPTEMBER 8, 2009 BUILDING AND PROPERTY MEETING MINUTES.

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V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

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Student Representatives to the Board Report - Douglas Kennedy

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### VI. TREASURER'S REPORT

	<u>(SALMON)</u>
General Fund Balance, August 31, 2009	<u>\$5,242,719.34</u>
Cafeteria Fund Balance, August 31, 2009	<u>\$ 100,966.00</u>
Capital Reserve Fund Balance, August 31, 2009	<u>\$ 132,077.20</u>
Student Activity/Miscellaneous Fund Balance, August 31, 2009	<u>\$ 147,124.94</u>

### VII. PAYMENT OF BILLS

	<u>(CANARY)</u>
A) General Fund	<u>\$ 628,964.48</u>
	<u>(PINK)</u>
B) Athletic Fund	<u>\$ 15,351.91</u>
C) Student Activity/Miscellaneous Fund	<u>\$ 14,790.87</u>

Total \$ 659,107.26

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

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XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teachers

(ACTION ITEM)

Ashley Robinson	Art Education
Debra Spencer	Elementary Education
Susan Durham	Elementary/Special Education

The administration recommends that the Board of School Directors approve the additions of Ashley Robinson, Debra Spencer and Susan Durham to the 2009-2010 per diem substitute teacher list as presented.

(BLUE)

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**A. PERSONNEL CONCERNS** ( . . . continued)**(ACTION ITEM)**

2) **Isaac Bucher**  
Dillsburg, PA 17019

Long Term Substitute High School  
Agriculture Teacher replacing Mrs. Sherisa Nailor  
who will be on child-rearing leave

**Education:**

Penn State University– Agriculture Science (Bachelor’s Degree)  
Penn State University – Agriculture Education

**Experience:**

Annville Cleona School District – Technology Education Instructor  
Pennsylvania Department Agriculture – Agriculture Ambassador

The administration recommends that the Board of School Directors appoint Mr. Bucher to serve as a Long Term Substitute High School Agriculture Teacher replacing Mrs. Sherisa Nailor who will be on child-rearing leave of absence from approximately October 9, 2009 through November 25, 2009. Mr. Bucher’s compensation for this position should be established at Bachelor’s, Step 1 \$37,812.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(GREY)**

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3) **2009-2010 Additional Bus and Van Driver for Deitch Busing**

**(ACTION ITEM)**

Ingrid Siwy  
Danielle Eckenrode

The administration recommends that the Board of School Directors acknowledge the addition of Ms Siwy and Ms. Eckenrode as a van/bus driver for the 2009-2010 school year, pending all required paperwork.

**(YELLOW)**

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4) **Induction Year I and Induction Year II Coordinator**

**(ACTION ITEM)**

Ms. Stephanie Cramer, sixth grade teacher is recommended to serve as Induction Year I Coordinator and Mrs. Niki Donato, third grade teacher has been recommended to serve as Induction Year II Coordinator for the 2009-2010 school year.

The administration recommends that the Board of School Directors appoint Ms. Cramer as Induction Year I Coordinator and Mrs. Donato as Induction Year II Coordinator during the 2009-2010 school year and establish their compensation for this position based on the established contract between the Big Spring Education Association and the Big Spring School District.

**(TAN)**

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## A. PERSONNEL CONCERNS ( . . . continued)

5) **Substitute Custodial Worker****(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as custodial substitute during the 2009-2010 school year.

**Linda Frantz**

The administration recommends that the Board of School Directors approve Ms. Frantz as a custodial substitute, effective immediately.

**(IVORY)**

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**(ACTION ITEM)**6) **Ms. Kathy Sarnicki** is recommended to serve as a part-time cafeteria worker at Newville Elementary School, replacing Mrs. Kantz who has resigned.

The administration recommends that the Board of School Directors appoint Ms. Sarnicki to serve as a part-time cafeteria worker at Newville Elementary School, retroactive to September 3, 2009.

**(GOLD)**

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**(ACTION ITEM)**7) **Mrs. Lisa Bisignani**, High School Guidance Counselor has submitted her letter of resignation as a High School Guidance Counselor.

A copy of Mrs. Bisignani's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Bisignani's resignation as High School Guidance Counselor, effective immediately.

**(TURQUOISE)**

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**(ACTION ITEM)**8) **Ms. Sherisa Nailor**, High School Agriculture teacher has submitted her letter of resignation as assistant softball coach.

A copy of Ms. Nailor's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Nailor's resignation as assistant softball coach, effective immediately.

**(YELLOW)**

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A. PERSONNEL CONCERNS ( . . . continued)

9) Fall Fitness Center Strength Coach

(ACTION ITEM)

Mr. Jay Hockenbroch has recommended the individual listed to serve as the Fall Fitness Center Strength Coach for the 2009-2010 school year.

**Mr. John Beeman**

The administration recommends that the Board of School Directors appoint the above listed individual as the Fall Fitness Center Strength Coach during the 2009-2010 school year and establish Mr. Beeman’s salary based on the current contract between the Big Spring Education Association and the Big Spring School District.

(TAN)

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10) Approval of 2009-2010 Mentor Teachers

(ACTION ITEM)

Based upon the provisions of the teacher induction program, Act 48, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend.

A copy of the proposed 2009-2010 mentor teacher list is included with the agenda.

The administration recommends that the Board of School Directors approve the 2009-2010 mentor teachers as presented.

(ORCHID)

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XIII. NEW BUSINESS ( . . . continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

<b>John Beeman</b>	<b>\$ 2,142.00</b>
<b>Suzanne Brazeau</b>	<b>\$ 3,240.00</b>
<b>Candice Burns</b>	<b>\$ 1,071.00</b>
<b>Lois Cox</b>	<b><u>\$ 2,142.00</u></b>

**Total    \$ 8,595.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(SALMON)

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**XIII. NEW BUSINESS (. . . .continued)****(ACTION ITEM)****C) Approval of the Proposed 2009-2010 Program of Activities for the Big Spring FFA**

The officers of the Big Spring FFA are requesting Board approval of the proposed 2009-2010 FFA Program of Activities. Board approval of the Program of Activities is a requirement in preparation for the State and National Chapter Awards.

Included in the Program of Activities is a listing of current officers and information regarding the organization's standing committees.

A copy of the proposed 2009-2010 FFA Program of Activities has been included with the agenda.

The administration recommends that the Board of School Directors approve the 2009-2010 Program of Activities for the Big Spring FFA as presented.

**(WHITE)**

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**D) Post-Graduation Party Fundraisers****(ACTION ITEM)**

The 2010 Post-Graduation Party Committee is requesting permission from the Board of School Directors to conduct the fundraisers listed during the 2009-2010 school year.

- Bruster's Coupon Booklet
- Sheetz Coupon Booklet
- Pretzel Sandwich Sale
- Stadium Blankets
- Restaurant Discount Night (Applebee's or Red Robin)
- Rada Cutlery (distribution will not take place on school property)
- Buyout – Offer made for parents to opt out of fundraising (includes stadium blanket)
- Terri Lynn Fundraiser (nuts and candies) – Holiday 2009
- Pie Sale – March 2010
- Basket Bingo – Spring 2010
- Chicken BBQ

The administration recommends that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraisers listed during the 2009-2010 school year.

**(YELLOW)**

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**XIII. NEW BUSINESS (. . . .continued)****E) Plainfield Elementary School PTO Annual Audit****(ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Linda Heller advising that the Plainfield PTO's records are in good order and accurately reflect the financial transactions for the 2008-2009 school year.

A copy of the letter from Ms. Heller is included with the agenda.

The administration recommends that the Board of School Directors accept the 2008-2009 Plainfield Elementary School PTO's annual audit report as presented.

**(SALMON)**

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**F) Big Spring Middle School PTO Annual Audit****(ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Heller advising that the Middle School PTO's records are in good order and accurately reflect the financial transactions for the 2008-2009 school year.

A copy of the letter from Ms. Heller is included with the agenda.

The administration recommends that the Board of School Directors accept the 2008-2009 Middle School PTO's annual audit report as presented.

**(BLUE)**

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**G) Resolution to Request a Solar Energy Program Grant****(ACTION ITEM)**

The administration is recommending that the Board of School Directors motion to approve the resolution to request a Solar Energy Program Grant from the Commonwealth Financing Authority to be used for installing a Photovoltaic Roof Panel System at the new Plainfield Elementary School.

**(ORCHID)**

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**(ACTION ITEM)****H) Approval of PLANCON and ACT 34 Submission to PDE Regarding Newville Project**

Even though this is not a PDE reimbursable project, the Board must still submit a partial PLANCON document (Part D pages D02,3,4,19,20,21, and 23) and obtain PDE approval prior to renovating school property. Due to the size of the project at Newville, it also requires compliance with Act 34. Previously the Board approved and held the Act 34 hearing for the Newville Project. The District received one comment from a resident (included). These materials (Act 34 booklet, advertisement and proof of publication, hearing minutes or transcript, and written public comments) are required for submission for non-reimbursable projects that are subject to Act 34 of 1973.

The administration recommends the Board of School Directors authorize submission of PlanCon Part D pages D02,3,4,29,20,21, and 23, along with the Act 34 booklet, advertisement and proof of publication, hearing minutes, and written public comments to PDE for approval.

**(PINK)**

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**XIII. NEW BUSINESS (. . . .continued)****(ACTION ITEM)****I) Selection of Hydrogeology Services to Develop a New Well at Plainfield**

Previously the Board asked McKissick Assoc. to request proposals for hydrogeology services for the purpose of locating, drilling and testing a new well at the Plainfield site. The summary of the proposals is included in the Board packet. The McKissick recommendation is to accept the AES proposal. For the actual drilling, AES would request proposals from at least 3 local well drillers (list of local drillers to be provided by the Administration); their estimate is \$2,500 plus markup. AES would select the best price from that and they anticipate that this would occur within several days. *The actual trenching, piping, and pumping for the new building would be additional cost associated with the water well that would occur as part of the building construction project.*

The administration recommends the Board of School Directors accept the AES proposal based on a fee of \$13,628 (plus expenses) and authorizes them to proceed with analysis, location, drilling, and testing of a new well at Plainfield. The Board further authorizes AES to request proposals from at least 3 local vendors for the purpose of well-drilling services at Plainfield and to select the vendor providing services that best meet the needs of the District.

**(TURQUOISE)**

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**J) Planned Course Adoption****(INFORMATION ITEM)**

Listed below is a completed planned course for board approval. The completed planned course is available in the Curriculum Center for review by the Board of School Directors prior to the October 5, 2009, Board of School Directors meeting.

High School  
Honors Calculus

**(GREEN)**

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**K) Updated Athletic Policy****(INFORMATION ITEM)**

Mr. Jay Hockenbroch, Athletic Director has submitted an updated athletic policy.

The updated Athletic Policy is included with the agenda.

**(YELLOW)**

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**L) 2009-2010 Earned Income Tax Report****(INFORMATION ITEM)**

Business Office personnel has prepared a 2009-2010 Earned Income Tax Report and a copy of the report has been included with the agenda.

**(BLUE)**

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**XIII. NEW BUSINESS (. . . .continued)**

**M)2009-2010 General Fund Year to Date Report**

**(INFORMATION ITEM)**

Business Office personnel has prepared a 2009-2010 General Fund Year to Date Report and a copy of the report has been included with the agenda.

**(ORANGE)**



**XIV. FUTURE BOARD AGENDA ITEMS**

**XV. COMMITTEE REPORTS**

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf

**XVI. SUPERINTENDENT’S REPORT**

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**XVII. BUSINESS FROM THE FLOOR**

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**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

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**XIX. ADJOURNMENT**

Meeting adjourned \_\_\_\_\_ P.M.

**NEXT SCHEDULED BOARD MEETING: Monday, October 5, 2009**