

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JUNE 7, 2010

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE MAY 17, 2010 REGULAR BOARD MEETING MINUTES AND THE MAY 17, 2010 COMMITTEE OF THE WHOLE MEETING MINUTES

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

VI. TREASURER'S REPORT

VII. PAYMENT OF BILLS

A) General Fund \$ 523,827.39

B) Athletic Fund \$ 11,381.25

C) Student Activity/Miscellaneous Fund \$ 35,051.76

Total \$ 570,260.40

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

- 1) **Mrs. Kimberly Egger** is recommended to serve as a Health Room Nurse Assistant at the High School, replacing Mrs. Wendy Stoner beginning the 2010-2011 school year.

The administration recommends that the Board of School Directors appoint Mrs. Egger to serve as Health Room Nurse Assistant at the High School beginning the 2010-2011 school year.

(ACTION ITEM)

- 2) **Mrs. Marie Nye**, Title I Reading Teacher, is requesting one day leave without pay, retroactive to May 12, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Nye's request for one day leave without pay as presented.

(ACTION ITEM)

- 3) **Mrs. Cherie Powell**, High School Business Education Teacher is requesting one day leave without pay for Monday, June 7, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Powell's request for one day leave without pay as presented.

A. PERSONNEL CONCERNS (. . . continued)

4) Summer HVAC Worker

(ACTION ITEM)

The individual listed is recommended to serve as a summer HVAC worker during the summer of 2010.

Jared Ball

The administration recommends that the Board of School Directors approve the individual listed to serve as summer HVAC worker during the summer of 2010, pending receipt of all required paperwork.

(ACTION ITEM)

5) Stefani Bodrog

Harrisburg, PA 17112

Learning Support Teacher
Mt. Rock Elementary School

Education:

Eastern University, Pennsylvania (Bachelor's Degree)
Wilmington University, Delaware (Master's Degree)

Experience:

Woolwich, New Jersey – Kindergarten Teacher
Gloucester County, New Jersey – Special Education Related Services Supervisor (Internship)
Woolwich, New Jersey – Special Education Head Teacher

The administration recommends that the Board of School Directors appoint Ms. Bodrog to serve as a Learning Support Teacher at Mt. Rock Elementary School, beginning with the 2010-2011 school year. Ms. Bodrog's compensation for this position should be established at Master's plus 15, Step 4, \$49,838.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

6) 2009-2010/2010-2011 Additional Bus Driver for Deitch Busing

(ACTION ITEM)

Mr. Ronald Long

The administration recommends that the Board of School Directors acknowledge the addition of Mr. Long as a bus driver for the 2009-2010/2010-2011 school year, pending all required paperwork.

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

7) **Ms. Kimberly Wickard** is recommended to serve as a five hour per day cafeteria worker at the High School beginning the 2010-2011 school year.

The administration recommends that the Board of School Directors appoint Ms. Wickard to serve as a five hour per day cafeteria worker at the High School beginning the 2010-2011 school year.

(ACTION ITEM)

8) **Mrs. Zina Jensen**, high school Spanish teacher has submitted her letter of resignation as World Languages Department chairperson, effective June 30, 2010 school year.

A copy of Mrs. Jensen’s letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Jensen’s resignation as department chairperson, effective June 30, 2010.

(ACTION ITEM)

9) **Ms. Stefanie D’Amore**, has submitted her letter of resignation as Quiz Bowl Coach at Newville Elementary School, effective June 7, 2010.

A copy of Ms. D’Amore’s letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. D’Amore’s resignation as Quiz Bowl Coach at Newville Elementary School, effective June 7, 2010.

(ACTION ITEM)

10) **Ms. Lora Newman**, has submitted her letter of resignation as an instructional aide at the High School, effective the end of the 2009-2010 school year.

A copy of Ms. Newman’s letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Newman’s resignation as an instructional aide at the High School, effective the end of the 2009-2010 school year.

A. PERSONNEL CONCERNS (. . . continued)

11) Approval of Child-Rearing Leave for Jolene Regetta

(ACTION ITEM)

Mrs. Jolene Regetta, fifth grade teacher at Plainfield Elementary School, has requested leave of absence under the Family & Medical Leave Act from approximately Monday, August 30, 2010 through November 30, 2010. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Regetta’s letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Jolene Regetta’s request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately August 30, 2010 through November 30, 2010 according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.



12) Transfer of Professional Personnel

(ACTION ITEM)

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employees whose names are listed below for the 2010-2011 school year.

Employee	From	To
Amber Brennan	Oak Flat Fifth Grade	Oak Flat Second Grade
Stefanie D’Amore	Newville Second Grade	Oak Flat Fifth Grade
Denise Ginter	Middle School Reading Enhancement	Elementary Reading

The administration recommends that the Board of School Directors approve the professional employee transfers as presented.



XIII. NEW BUSINESS (. . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amounts in accordance with the negotiated contract.

Kathleen Bravin	\$ 1,110.00
Amber Brennan	\$ 1,110.00
Barbara Dellinger	\$ 1,110.00
Nicole Donato	\$ 1,110.00
Tracey Feldbauer	\$ 2,220.00
Jamie Fortney	\$ 2,220.00
Megan Frantz	\$ 1,110.00
Julie Friscia	\$ 1,110.00
Stacey Gibb	\$ 975.25
Kassandra Gordon	\$ 2,220.00
Lindsay Graham	\$ 1,110.00
Angela Heishman	\$ 1,170.00
Lois Cox	\$ 1,110.00
Jennifer Heishman	\$ 1,110.00
Lori Harris	\$ 1,170.00
Jeannette Jorich	\$ 1,224.00
Kay Keim	\$ 1,110.00
Jennifer Kuhn	\$ 1,110.00
Noelle King	\$ 1,110.00
Nicholas Losiewski	\$ 1,110.00
Lori Munson	\$1,170.00
Sherisa Nailor	\$ 1,170.00
Ashley Oldham	\$ 1,110.00
Kevin Roberts	\$ 1,170.00
Valerie Sauter	\$ 1,110.00
Heather Schwartzmiller	\$ 1,110.00
Bethany Stanton	\$ 2,220.00
Sara Vanderheijden	\$ 981.00
Stephanie Webber	\$ 1,110.00
Deborah Whitmoyer	\$ 1,701.00
Aimee Yost	<u>\$ 1,170.00</u>
Total	\$39,651.25

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.



XIII. NEW BUSINESS (. . .continued)

C) Appointment of the School District Solicitor

(ACTION ITEM)

	<u>2009-2010</u>	<u>2010-2011</u>
Stock and Leader	\$155.00	\$155.00
Philip Spare, Esquire, Principal Counsel	(hourly rate for partners)	(hourly rate for partners)
	\$145.00	\$145.00
	(hourly rate for associates)	(hourly rate for associates)

The administration recommends that the Board of School Directors appoint Stock and Leader, and Philip Spare, Esquire, principal counsel, as the school district solicitor for the period from June 7, 2010, through June 7, 2011.

D) Facilities Utilization Request

(ACTION ITEM)

Mr. Mike Piper is requesting permission to utilize Oak Flat Elementary School softball field for Sunday, June 20, 2010 beginning at 1:00 p.m. Mr. Piper is also requesting permission for a rain date which will be Sunday, July 11, 2010. Because the utilization date falls on Sunday, Board action is necessary.

Information is included with the agenda.

The administration recommends that the Board of School Directors approve Mr. Piper's request to utilize Oak Flat Elementary School Softball Field on Sunday, June 20, 2010 beginning at 1:00 p.m. with a rain date of Sunday, July 11, 2010.

E) Elementary Reconfiguration

(ACTION ITEM)

During the Committee of the Whole held on May 17, 2010, Mr. Fry offered a presentation entitled "Elementary Reconfiguration in the Big Spring School District." The Board of School Directors later that evening approved an action item to direct the administration to develop plans for a transition from the current "Kindergarten through 5" elementary school configuration (for elementary schools) to the proposed "Kindergarten to Grade 3" and "Grade 4/Grade 5" program configuration (three elementary schools) and present the plan for consideration to the Board of School Directors for final approval. The Board plans to solicit public input on the proposal over the next few months to ensure the proposal meets the needs of families throughout the District.

The administration recommends that the Board of School Directors direct the administration to develop an elementary school reconfiguration and present the plan for consideration of the Board of School Directors for final approval.

XIII. NEW BUSINESS (. . .continued)**F) Additional Classrooms in the Current Newville Elementary School (ACTION ITEM)**

The Board of School Directors during their deliberations on the construction/renovation project at Newville Elementary considered a deduct alternate to the plan that included an additional two classrooms. In reviewing classroom needs at the elementary level for the future the Board of School Directors on May 17, 2010 approved as an action item to direct the administration to negotiate for the construction of two additional classrooms in the current Newville Elementary School construction/renovation project.

The administration recommends that the Board of School Directors direct the administration to negotiate for the construction of two additional classrooms in the current Newville Elementary School construction/renovation project.

G) Plainfield Elementary School Project (ACTION ITEM)

At the May 17, 2010 regularly scheduled meeting of the Big Spring Board of School Directors, the Board of School Directors discussed the planning process for the proposed new Plainfield Elementary School. The Board of School Directors later that evening approved an action item that directed the administration to bring an end to the planning process for the proposal of the new Plainfield Elementary School.

The administration recommends that the Board of School Directors end the planning process for the proposed new Plainfield Elementary School. The process will be considered closed when the final documents and plans have been completed to the point they can be "shelved" for use at a future date.

H) Elimination of Classified Employee Positions (ACTION ITEM)

The administration has been reviewing all Classified Positions throughout the District and their role in supporting the overall educational process of our students. Based on this review the administration has identified several classified positions that can be eliminated.

The administration recommends that the Board of School Directors approve the elimination of the following classified positions:

- 7 Hour Roving Special Education
 - 7 Hour High School Principal's Discretion
 - 5 Hour Middle School Principal's Discretion (6th Grade)
 - 5 Hour Middle School Principal's Discretion (7th Grade)
 - 5 Hour Middle School Principal's Discretion (8th Grade)
 - 5 Hour Oak Flat Principal's Discretion
 - 5 Hour Mt. Rock Principal's Discretion
 - Support to Maintenance Technician
-

XIII. NEW BUSINESS (. . .continued)

I) **Classified Positions**

(ACTION ITEM)

The administration has been reviewing all Classified Positions throughout the District and their role in supporting the overall educational process of our students. Based on this review the administration has identified various positions that will continue with reduced hours.

The administration recommends that the Board School Directors approve the following classified positions continue with the reduction of hours as indicated:

- 7 Hour Primary Life Skills to 6 Hours
 - 7 Hour Upper Intensive Learning Support to 6 Hours
 - 7 Hour Lower Elementary Intensive Learning Support to 6 Hours
 - 7 Hour High School Life Skills to 6 Hours
 - Newville Secretary to the Principal to 6 Hours
 - 7 Hour Elementary Library Aide/2 Hour Visually Impaired to 5 Hours
 - 7 Hour High School Library Aide to 5 Hours
 - Manpower contracted position to part time
 - 5 Hour Logistics Specialists to 4 Hours
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J) **Proposed 2010-2011 Police Service Agreement**

(ACTION ITEM)

The contract for 2010-2011 police service agreement between the Big Spring School District and the Borough of Newville/Newville Police Department is presented for Board action. The difference in the 2010-2011 contract results is a \$2,001.00 increase or 4%.

<u>Year of Contract</u>	<u>Cost</u>
2008-2009	\$39,429.00
2010-2011	\$41,430.00

The administration recommends that the Board of School Directors approve the 2010-2011 contract for police services between the Big Spring School District and the Borough of Newville as presented at a cost not to exceed \$41,430.00.

XIII. NEW BUSINESS (. . .continued)

K) Athletic Boosters Fundraising Requests

(ACTION ITEM)

The Big Spring Athletic Boosters organization is requesting permission to conduct the fundraisers listed below during the 2010-2011 school term:

The sale of french fries by Bricker's French Fries at home football events.

The sale of Jersey Dogs, Walk Away tacos, Pizza, Baked Potatoes, Peanuts, Popcorn, Grilled Cheese Sandwiches, Pulled Pork, Chicken, Ham & Bean Soup, Chili, Apple Slices w/caramel, Assorted Snacks, Assorted Candy, Pickles, Churros, Warm Chocolate Milk, Warm Apple Cider, Bottled Water, Flavored Water, Iced Teas, Lemonade, coffee, and Cappuccino. May also consider any other fun foods not already sold by the Band Boosters for fall sports.

The sale of various Big Spring School District merchandise/clothing items.

The sale of 50/50 raffle tickets at home events.

The sale of raffle tickets at home winter events for a Big Spring woven blanket.

Food stands/concession stands at winter sporting events.

In addition to these fundraisers the Athletic Boosters and Band Boosters have cooperatively set prices and products for the 2010-2011 stadium activities.

The administration recommends that the Board of School Directors approve the Big Spring Athletic Boosters organization's request to conduct the fundraisers listed above during the 2010-2011 school term.

L) Student Eligible for Early Graduation

(ACTION ITEM)

Based on successful completion of semester one course work the student listed will be eligible for early graduation for the 2010-2011 school year,

Patrishia Stevenson

The administration recommends that the Board of School Directors approve January 14, 2011 graduation for the student listed based on her successful completion of all graduation requirements.

M) Proposed Textbook Adoption

(ACTION ITEM)

Listed below is a textbook for the 2010-2011 school year for board approval.

<u>Course</u>	<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>
Middle School Language Arts	Vocabulary Workshop	Sadlier-Oxford	2009

The administration recommends the Board of School Directors approve the proposed textbook as presented.

XIII. NEW BUSINESS (. . .continued)**N) Newville Elementary Change Order 1****(ACTION ITEM)**

McKissick Associates reviewed this change order from ECI Construction to install a rough coat of macadam on the apron areas of the new bus road entrance on West Street. The sidewalk along West Street and the apron at the entrance are to be installed by Newville Borough under a grant. However, Newville Borough has not yet started to design the work although they do have the grant award. Because of the unknown length of time that apron would be bare stone, McKissick and ECI recommend installing the base coat to maintain a safe and secure entrance over a prolonged period of time or if bad weather hits.

The administration recommends that the Board of School Directors approve change order 1 at a cost of \$3,837.60 to ECI Construction for the installation of the macadam apron.

O) Classified Compensation Plan**(ACTION ITEM)**

After discussions between the Classified Staff representatives and the Board Finance Committee, the recommendation is a one year agreement that incorporates some changes agreed to since the original 2007 agreement and an average 3.5% pay raise for 2010-11. The most significant changes are the restoration of an out of pocket maximum for prescriptions and switching to the same Rx formulary used by the Administrative and Professional agreements.

The administration recommends that the Board of School Directors approve the included Comprehensive Compensation Plan for the Classified Staff of the Big Spring School District, for July 1, 2010 through June 30, 2011.

(ACTION ITEM)**P) Adoption of Mandate Waiver Application for Public Bidding of Maintenance and Repair Work**

24 PS Section 7-751(a) establishes a \$10,000 threshold for public bidding of contracts for construction, reconstruction, repairs, maintenance or work of any nature upon any school building or property and the district believes it could operate in a more efficient and cost effective manner (refer to application) if the bidding threshold were raised from \$10,000 to \$25,000.

The administration recommends the Board of School Directors approve the included resolution requesting a mandate waiver of 24 PS Section 7-751(a) to raise the threshold from \$10,000 to \$25,000.

XIII. NEW BUSINESS (. . . continued)

(ACTION ITEM)**Q) Adoption of Mandate Waiver Application for Public Bidding of Purchased Items and Equipment**

24 PS Section 8-807.1(a) requires public bidding of contracts for furniture, equipment, school supplies and other appliances for the use of public schools and the district believes it could operate in a more efficient and cost effective manner (refer to application) if the bidding threshold were raised from \$10,000 to \$25,000

The administration recommends the Board of School Directors approve the included resolution requesting a mandate waiver of 24 PS Section 8-807.1(a) to raise the threshold from \$10,000 to \$25,000.

R) Planned Course Adoption**(INFORMATION ITEM)**

Listed below are completed planned courses for board approval. The completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the June 21, 2010, Board of School Directors meeting.

High School

Agribusiness – Dual Enrollment
Craft of Acting
Creative Writing
Introduction to Film
Newspaper
Reading I
Reading II
Shakespeare
TV Workshop
World of Theater

S) Elementary Configuration Community Input Process (Mr. Fry)**(INFORMATION ITEM)****T) 2010-2011 Budget Update (Mr. Kerr)****(INFORMATION ITEM)**

XIV. FUTURE BOARD AGENDA ITEMS

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, June 21, 2010