



March 2, 2015 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the February 17, 2015 Regular Board Meeting Minutes and the February 17, 2015 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Morganne Frampton/Samuel Tigyer

3.1 Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who have earned "Student of the Quarter" awards for the second quarter of the 2014-2015 school year.

Grade 9	Kelsey Kerrick	Graphic Communications 1
Grade 10	Taylor Wenger	Cosmetology 1
Grade 11	Marissa Boldosser	Nursing Assistant 2
Grade 11	Laurel Deihl	World Studies
Grade 11	Tabetha Hawkins	Dental Assisting 2
Grade 11	Isaiah Horn	Welding 2
Grade 11	Roselen Jenkins	Child Care 2
Grade 12	Dalton Barr	Automotive Technology 3

3.2 Recognition of Students of the Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the second quarter for the 2014-2015 school year.

Art Department

Grade 9 Madison Gutshall
Grade 10 Evangeline Kennedy
Grade 11 Tiffany Scalavino
Grade 12 Gabrielle Binder

Math Department

Grade 9 Theodore "TC" Magee
Grade 10 Evangeline Kennedy
Grade 11 Joshua Paisley
Grade 12 Travis Feuchtenberger

Social Studies Department

Grade 9 Shane Busser
Grade 10 Bailey Lehman
Grade 11 Jarrett Morrison
Grade 12 Patience Yohe

Tech Ed Department

Grade 9 Shane Busser
Grade 10 Hunter Adams
Grade 11 Samantha Holtry
Grade 12 Kyle Rhoads

World Language Department

Grade 9 Megan Stambaugh
Grade 10 Madison Frick
Grade 11 Tiffany Scalavino
Grade 12 Valerie Kanc

4. Financial Reports

4.1 Payment of Bills – General Fund

Procurement Card	\$ 14,873.51
Checks/ACH/Wires	\$ 1,949,299.59
Capital Projects	\$ 95,916.70
Cafeteria Fund	\$ 102,328.46
Student Activities	<u>\$ 20,209.17</u>
Total	\$ 2,182,627.43

Motion to approve payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

11.1 Resignation - Mackenzie Morris

Ms. Mackenzie Morris has submitted her resignation as a middle school cheerleading coach, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Morris' resignation as a middle school cheerleading coach, effective immediately.

11.2 Resignation - Becky Fertenbaugh

Ms. Becky Fertenbaugh has submitted her resignation as a part-time high school custodian, effective May 1, 2015.

The administration recommends that the Board of School Directors approve Ms. Fertenbaugh's resignation as a part-time high school custodian, effective May 1, 2015.

Personnel Items – Action Items

11.3 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches.

Kyle Ebersole - JV/Varsity Volunteer Football Coach

Jason Creek - Assistant Varsity Football Coach

Robert Baker, Jr. - Assistant Varsity Football Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

11.4 High School Pool Aide Recommendation

The administration would like to recommend the individual listed as a high school pool aide, replacing Terry Hurley who has resigned. This position is 7 hours per day and 180 days per year, plus a 1.5 pre-service training day, with a starting rate of \$11.34 per hour.

Judy Schreiber

The administration recommends the Board of School Directors approve the above listed individual as a high school pool aide for the remainder of the 2014-2015 school year. This hire is subject to the Probationary Period and other restrictions as spelled out in the Classified Compensation Plan.

11.5 Per Diem Substitute Teachers

Brittney Jones - English 7-12

Samantha Reasey - Elementary Education 4-6/Social Studies 7-8

Wendy Valdivieso - Spanish K-12

The administration recommends that the Board of School Directors approve the additions listed to the 2014-2015 per diem substitute teacher list.

11.6 Mt. Rock Elementary School Quiz Bowl Coach Recommendation

The administration would like to recommend the individual listed as a Quiz Bowl Coach for Mt. Rock Elementary School.

Danielle Gibb

The administration recommends the Board of School Directors approve the above listed individual as a Quiz Bowl Coach for Mt. Rock Elementary School.

11.7 Wellness Committee Member Recommendations

The administration would like to recommend the individuals listed as new members of the Wellness Committee.

John Beeman

Therese Bukousky

Courtney Rickabaugh

The administration recommends that the Board of School Directors approve the additions of the above listed individuals to the Wellness Committee.

Personnel Items – Action Items

11.8 Extra-Curricular Duty Recommendations

The administration would like to recommend the individuals to serve in the positions listed due to the recent approval of the Collective Bargaining Agreement and the added Extra-Curricular duties.

National Technology Society Advisor	Dwain Messersmith
National Technology Society Advisor	Joseph Barnouski
National Art Society Advisor	Michael McVitty
Hometown Helper Club Advisor	Deborah Whitmoyer
Honors Chorus	Melissa Kiehl

The administration recommends that the Board of School Directors approve the individuals to serve in the positions listed.

11.9 Middle School Café Personnel Recommendation

Michelle Morgan, Director of Dining Services would like to recommend the individual listed as a Middle School Cafe worker.

Lisa Kelso

The administration recommends the Board of School Directors approve the above listed individual as a Middle School Cafe worker.

11.10 Probationary Classified Employee

Nicole Finkenbinder was hired as a temporary aide on September 29, 2014. The administration elected to not continue her employment beyond the probationary period and set her last day as February 20, 2015.

The administration recommends that Nicole Finkenbinder not be offered employment beyond her probationary period and her employment be ended February 20, 2015.

12. New Business – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Tracey Cook	\$ 760.02
Kimberly Flood	<u>\$ 2,700.00</u>
Total	\$ 3,460.02

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

New Business – Other Actions

12.2 Proposed 2015-2016 School District Calendar

The administration drafted a proposed school district calendar for the 2015-2016 school year, and copies of the proposed calendar were provided to the Board of School Directors at the February 17, 2015 board meeting. Additional copies have been included with the agenda.

The administration recommends that the Board of School Directors approve the proposed 2015-2016 school district calendar as presented.

12.3 Case N of 2014-2015

The parents of the student in Case N of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case N of the 2014-2015 school year for a period of forty-five (45) school days, reduced to thirty (30) school days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor enter on school property at any time for any reason without direct approval from the high school principal.

12.4 Case O of 2014-2015

The parents of the student in Case O of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case O of the 2014-2015 school year for a period of ninety (90) school days. Upon completion of the Student Assistance Team process the student will be permitted to participate in graduation ceremony and the three required graduation practices, if the student fulfills all the academic requirements to qualify for graduation. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor enter on school property at any time for any reason without direct approval from the high school principal.

12.5 Approval of the Release of Phase II of the Oak Flat Paving Project

The Bid manual & specifications are included with the Building & Property Agenda.

The administration recommends that the Board of School Directors approve the bid documents, and their release, for Phase II of the project at Oak Flat at an estimated cost of \$346,500, pending final review by the District Solicitor.

12.6 Approval of the Updated Master Plan

Mr. Wolf's presentation, with some edits, is attached for final review and approval. This is the plan briefed last month at the WCE; this document will serve as a prioritization document for facilities maintenance, repairs and funding.

The administration recommends that the Board of School Directors approve the Updated Master Plan as presented.

New Business – Other Actions

12.7 Approve Release of Bid Specification for Mowing

Last year the Board approved four mowing contracts for all areas except the high school. With a successful year of contractor performance, the administration has prepared, and is recommending release of bids for mowing the high school area and a rebid of the rough cut area as that vendor asked to be removed from the contract. The bid spec and response form are included with the agenda.

The administration recommends the release of the request for bid to perform mowing at the High School and Rough Cut areas as shown in the agenda.

13. New Business - Information Item

13.1 Proposed Updated Job Description

The administration has developed the job description listed. A copy of the job description has been included with the agenda.

Elementary Grade Level Coordinator

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the March 16, 2015 Board meeting.

13.2 Proposal Request for Substitute Teacher Services

The administration has asked for a written offer to contract out substitute teaching services. We worked collaboratively with other Cumberland County school districts along with several from Franklin County. Based on this collaboration, we were able to review four different entities. The company that we are requesting final documentation from is Source4Teachers. Source4Teachers package of services focuses on recruiting, training and placing skilled substitute teachers into classrooms. The administration is confident that Source4Teachers will provide us tremendous service while helping us work through specific components of the Affordable Care Act and the continued mandated increases for pensions via PSERS. This recommendation will be an action item at the March 16th Board meeting following solicitor review of the proposed contract.

13.3 CAIU Proposed 2015-2016 General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2015-2016 school year is included in the agenda. The budget reflects no change for the 2015-2016 school year. The Capital Area Intermediate Unit General Operating Budget will be an action item on the March 16, 2015 Board Agenda.

14. Future Board Agenda Items

15. Board Reports

- 15.1 District Improvement Committee - Mr. Norris/Mr. McCrea
- 15.2 Athletic Committee - Mr. Swanson
- 15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper
- 15.4 Buildings and Property Committee - Mr. Barrick
- 15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco
- 15.6 South Central Trust
- 15.7 Capital Area Intermediate Unit
- 15.8 Tax Collection Committee
- 15.9 Superintendent's Report

16. Meeting Closing

- 16.1 Business from the Floor
- 16.2 Public Comment Regarding Future Board Agenda Items
- 16.3 Adjournment
Meeting adjourned at _____PM, **March 2, 2015.**
Next scheduled meeting is: **March 16, 2015**