

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, FEBRUARY 1, 2010

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE JANUARY 18, 2010 REGULAR BOARD MEETING MINUTES, THE JANUARY 18, 2010, COMMITTEE OF THE WHOLE MEETING MINUTES, THE JANUARY 18, 2010 BUILDING AND PROPERTY MEETING MINUTES AND THE JANUARY 21, 2010 SPECIAL BOARD MEETING MINUTES

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report – Douglas Kennedy

VI. TREASURER'S REPORT

VII. PAYMENT OF BILLS

(CANARY)

A) General Fund

\$ 451,375.53

(PINK)

B) Athletic Fund

\$ 6,304.97

C) Student Activity/Miscellaneous Fund

\$ 17,299.70

Total \$ 474,980.20

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teacher

(ACTION ITEM)

Amanda Schroeder - Art K-12

The administration recommends that the Board of School Directors approve the addition of the individual listed to the 2009-2010 per diem substitute teacher list as presented, pending all required paperwork.

(CHERRY)

2) Additional Per Diem Substitute Guest Teachers

(ACTION ITEM)

In an attempt to provide a sufficient number of substitute teachers for the 2009-2010 school year, the Big Spring School District is working in cooperation with the Capital Area Intermediate Unit to sponsor the "Guest Teacher Program." The individuals whose names appear below have participated in an orientation program sponsored by the Capital Area Intermediate Unit and has been issued an emergency certification by the Pennsylvania Department of Education.

**Anthony Natale
Stephanie Coulson**

The administration recommends that the Board of School Directors approve the additions of the above-named guest teachers to the 2009-2010 per diem substitute teacher list effective immediately.

(GREEN)

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)**

- 3) **Mr. John Beeman**, Seventh Grade Social Studies Teacher is recommended to serve as a seventh grade team leader, replacing Ms. Christina Keller.

The administration recommends that the Board of School Directors appoint Mr. Beeman to serve as a seventh grade team leader, effective immediately.

(YELLOW)

4) **Salary Adjustment**

(ACTION ITEM)

High School Principal, Mr. Steven Smith, was transferred on July 21, 2009 from Oak Flat Elementary School. Mr. Smith was transferred without a pay adjustment. Mr. Smith has recently completed his sixth month in his new position and the administration is recommending a salary adjustment consummate to his new position.

The administration recommends that the Board of School Directors adjust Mr. Steven Smith's 2009-2010 salary via an increase of \$2,000.00.

5) **Substitute Nurses Aide**

(ACTION ITEM)

The individual whose name is listed below is recommended to be placed on the substitute nurse's aide list.

Ms. Gretchen Horst

The administration recommends that the Board of School Directors approve Ms. Gretchen Horst to be placed on the substitute nurse's aide list as presented.

(TAN)

(ACTION ITEM)

- 6) **Mrs. Karen Showaker**, Middle School Family Consumer Science Teacher at the Middle School, is requesting one day leave without pay, retroactive to December 18, 2009.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Showaker's request for one day leave without pay as presented.

(ORANGE)

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)**

- 7) **Mrs. Carol Beard**, Learning Support Teacher at Oak Flat Elementary School, is requesting one-half day leave without pay for March 18, 2010 and one day leave without pay for March 19, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Beard's request for one and one-half day leave without pay as presented.

(ORCHID)

(ACTION ITEM)

- 8) **Mrs. Leah Richwine**, Sixth Grade Reading Teacher at the Middle School, is requesting three days leave without pay for March 17, 18 & 19, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Richwine's request for three days leave without pay as presented.

(GREEN)

- 9) **Approval of Child-Rearing Leave for Heather Detwiler**

(ACTION ITEM)

Mrs. Heather Detwiler, High School Mathematics Teacher, has requested leave under the Family & Medical Leave Act and a child-rearing leave of absence beginning tentatively April 23, 2010 through the remainder of the 2009-2010 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Detwiler's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Heather Detwiler's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence tentatively from April 23, 2010 through the remainder of the 2009-2010 school year, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(BLUE)

XIII. NEW BUSINESS (. . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Chad Feeser	\$ 2,160.00
Kay Keim	\$ 1,071.00
Leah Richwine	\$ 1,110.00
SaraBeth Wanbaugh	<u>\$ 1,170.00</u>
Total	\$ 5,511.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(IVORY)

(ACTION ITEM)

C) Approved of Standard Stormwater Facilities and Best Management Practices Maintenance and Monitoring

The Big Spring Board of School Directors will need to act on a stormwater agreement prior to moving forward with Land Development Plans for Newville Elementary. Solicitors for the School District and Borough of Newville have conferred on a proposed agreement and developed the agreement for board action this evening.

The administration recommends the Board of School Directors approve the proposed Stormwater Agreement between the Big Spring School District and the Borough of Newville.

(YELLOW)

(ACTION ITEM)

D) Cumberland Perry Area Vocational Technical School General Fund Budget Proposal

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2010–2011 school year. The proposed budget reflects a 2.47% increase for the 2010-2011 school year.

The General Fund Budget Proposal for the 2010-2011 school year was presented at the January 18, 2010 board meeting as a information item.

The administration recommends that the Board of School Directors approve the proposed 2010-2011 CPAVTS budget as presented with the understanding that the actual cost for Big Spring’s participation in the Vo-Tech school will be determined based on final enrollment calculations.

XIII. NEW BUSINESS (. . .continued)**E) 2010-2011 General Fund Budget****(ACTION ITEM)**

The administration has met with the Finance Committee on a monthly basis to develop priorities and set the structure for the 2010-2011 General Fund Budget. As a result, the administration has prepared a budget totaling \$41,707,020 including a real estate tax increase of .841 mills or 5.44% with the rate increasing from 15.455 to 16.296 mills. This budget exceeds the Act 1 index amount of 3.8% increase and would require the Board to seek an exception of approximately .254 mills from the PA Dept. of Education for Retirement contributions under Section 333(n) of Act 1 of 2006. All other taxes will remain at current rates.

The administration recommends that the Board of School Directors adopt the preliminary 2010-2011 general Fund Budget as presented by the administration in the amount of \$41,707,020 with a proposed Real Estate Tax rate of 16.296 mills.

Further, the administration recommends that the Board of School Directors authorize the administration and Board officers to take all steps necessary to apply to the Pa. Department of Education for a referendum exception regarding Retirement contributions.

(WHITE)

(INFORMATION/DISCUSSION ITEM)

F) Proposed 2010-2011 School District Calendar

The administration drafted a proposed school district calendar for the 2010-2011 school year.

A copy of the proposed 2010-2011 school district calendar has been included with the agenda.

This is a Board Information/Discussion item that will be included on the February 15, 2010 Board meeting agenda as an action item.

(ORCHID)

XIV. FUTURE BOARD AGENDA ITEMS

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, February 15, 2010