

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JANUARY 18, 2010

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE DECEMBER 21, 2009, REGULAR BOARD MEETING MINUTES AND THE DECEMBER 21, 2009, COMMITTEE OF THE WHOLE MEETING MINUTES

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report – Douglas Kennedy/Brooke Clouse

VI. TREASURER'S REPORT

	<u>(SALMON)</u>
General Fund Balance, December 31, 2009	<u>\$ 12,652,470.83</u>
Athletic Fund Balance, December 31, 2009	<u>\$ 16,528.31</u>
Cafeteria Fund Balance, December 31, 2009	<u>\$ 170,879.44</u>
Capital Reserve Fund Balance, December 31, 2009	<u>\$ 141,199.07</u>
Student Activity/Miscellaneous Fund Balance, December 31, 2009	<u>\$ 168,579.89</u>

VII. PAYMENT OF BILLS

	<u>(CANARY)</u>
A) General Fund	<u>\$ 444,603.67</u>
	<u>(PINK)</u>
B) Athletic Fund	<u>\$ 10,257.46</u>
C) Cafeteria Fund	<u>\$ 95,927.91</u>
D) Student Activity/Miscellaneous Fund	<u>\$ 24,960.75</u>
E) Capital Reserve	<u>\$ 15,517.30</u>

Total \$ 591,267.09

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teachers

(ACTION ITEM)

- Lauren Seibert – Elementary Education
- Alisha Riccione – Elementary Education
- Meghan Bullock – Elementary Education/Special Education
- Ainsley Fay – Elementary Education
- Megan Snyder – Music Education
- Chelsea Swartz – Elementary Education

The administration recommends that the Board of School Directors approve the additions of the individuals listed to the 2009-2010 per diem substitute teacher list as presented, pending all required paperwork.

(CHERRY)

A. PERSONNEL CONCERNS (. . . continued)

2) 2009-2010 Lifeguard**(ACTION ITEM)****Christopher Sauter**

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2009-2010 school year and summer months, pending receipt of all required paperwork.

(GREEN)

3) Approval of Additional 2009-2010 Mentor Teacher**(ACTION ITEM)****Mentor**

Beth Demo

(District Speech/Language Clinician)

Inductee

Krista Lupfer

(District Speech/Language Clinician)

The administration recommends that the Board of School Directors approve the above listed individual to the 2009-2010 mentor teacher list as presented.

(YELLOW)

(ACTION ITEM)4) **Ms. Bonnie Weldon**, High School Mathematics Teacher, has submitted her letter of resignation as a High School Mathematics Teacher, effective January 18, 2010.

A copy of Ms. Weldon's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Weldon's resignation as a High School Mathematics Teacher, effective January 18, 2010.

(ORCHID)

(ACTION ITEM)5) **Ms. Stephanie Bovender** has submitted her letter of resignation as a life skills aide at the Middle School, retroactive to January 15, 2010.

A copy of Ms. Bovender's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Bovender's resignation as a life skills aide at the Middle School, retroactive to January 15, 2010.

(TAN)

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

- 6) **Mr. Matthew Brinkman** has submitted his letter of resignation as assistant football coach, effective immediately.

A copy of Mr. Brinkman's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Brinkman's resignation as assistant football coach, effective immediately.

(GREEN)

(ACTION ITEM)

- 7) **Ms. Samantha Hinchey** has submitted her letter of resignation as Technical Director for the Big Spring Musical, effective immediately.

A copy of Ms. Hinchey's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Hinchey's resignation as Technical Director for the Big Spring Musical, effective immediately.

(IVORY)

(ACTION ITEM)

- 8) **Mrs. Carrie Livelsberger** has submitted her letter of resignation as a part-time cafeteria worker at the High School, effective immediately. Mrs. Livelsberger is requesting to be placed on the substitute cafeteria list.

A copy of Mrs. Livelsberger's letter of resignation is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Livelsberger's resignation as a part-time cafeteria worker and recommend placing Mrs. Livelsberger on the substitute cafeteria list.

(TURQUOISE)

9) Part-Time Cafeteria Worker**(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as a part-time cafeteria worker at the High School, replacing Mrs. Carrie Livelsberger who has resigned.

Mrs. Susan Wilson

The administration recommends that the Board of School Directors approve Mrs. Susan Wilson as a part-time cafeteria worker at the High School, replacing Mrs. Livelsberger who has resigned.

(BLUE)

A. PERSONNEL CONCERNS (. . . continued)

10) Part-Time Nurses Aide

(ACTION ITEM)

The individual whose name is listed below is recommended to serve as a part-time nurse's aide replacing Ann Behnke who has resigned.

Mrs. Kimberly Egger

The administration recommends that the Board of School Directors approve Mrs. Kimberly Egger as a part-time nurse's aide, replacing Ann Behnke who has resigned.

(TAN)

(ACTION ITEM)

11) Charles Hickes
Carlisle, PA 17015

Long-Term Substitute High School Mathematics Teacher
(replacing Ms. Bonnie Weldon who has resigned)

Education:

Shippensburg University – Elementary Education (Bachelor's Degree)
Bowie State – Counselor (Master's Degree)
UMUC – Secondary Math

Experience:

Big Spring School District – Substitute Teacher
Prince Georges County – Math Teacher

The administration recommends that the Board of School Directors appoint Mr. Hickes to serve as a long-term substitute High School Mathematics Teacher, retroactive to January 4, 2010, replacing Ms. Weldon who has resigned. Mr. Hickes' compensation for this position should be established at Master's, plus 30, step 18, \$64,152.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(IVORY)

12) Transfer of Professional Personnel

(ACTION ITEM)

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employee whose name is listed below for the remainder of the 2009-2010 school year.

Employee	From	To
Christina Gruver	Middle School Math Enhancement Teacher	Seventh Grade Mathematics Teacher

The administration recommends that the Board of School Directors approve the professional employee transfer as presented.

(TURQUOISE)

A. PERSONNEL CONCERNS (. . . continued)

13) Newville Elementary School Quiz Bowl Coaches

(ACTION ITEM)

Mrs. Wendy Arnold and Ms. Stefanie D'Amore have been recommended to serve as Quiz Bowl Coaches for the 2009-2010 school year for the Newville Elementary School Quiz Bowl Teams.

The administration recommends that the Board of School Directors appoint Mrs. Wendy Arnold and Ms. Stefanie D'Amore as Quiz Bowl Coaches for the 2009-2010 school year at Newville Elementary School and establish their compensation for this position based on the current contract between the Big Spring Education Association and the Big Spring School District.

(SALMON)

14) Mt. Rock Elementary School Quiz Bowl Coaches

(ACTION ITEM)

Mrs. Heather Schwartzmiller and Mr. Phillip Fassl have been recommended to serve as Quiz Bowl Coaches for the 2009-2010 school year for the Mt. Rock Elementary School Quiz Bowl Teams.

The administration recommends that the Board of School Directors appoint Mrs. Heather Schwartzmiller and Mr. Phillip Fassl as Quiz Bowl Coaches for the 2009-2010 school year at Mt. Rock Elementary School and establish their compensation for this position based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ORANGE)

(ACTION ITEM)

15) Ms. Judy Mislitski, High School Art Teacher, is requesting one day leave without pay for April 16, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Ms. Mislitski's request for one day leave without pay as presented.

(ORCHID)

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

- 16) **Mrs. Carol Madden**, High School Nurse is requesting one day leave without pay for February 9, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Madden's request for one day leave without pay as presented.

(GREEN)

(ACTION ITEM)

- 17) **Mrs. Sherri Webber-Mains**, High School Guidance Counselor is requesting one-half day leave without pay for February 17, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Webber-Mains' request for one-half day leave without pay as presented.

(TAN)

(ACTION ITEM)

- 18) **Mr. Kemal Pegram**, High School Learning Support Teacher, is requesting one-half day leave without pay, retroactive to December 22, 2009.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mr. Kemal's request for one-half day leave without pay, retroactive to December 22, 2009.

(GRAY)

A. PERSONNEL CONCERNS (. . . continued)**(ACTION ITEM)**

- 19) **Mrs. Kathryn Keller**, beneficiary of Ms. Christina Keller will be accepting the severance listed. The severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Kathryn Keller, beneficiary of Ms. Christina Keller is entitled to a severance allowance in the amount of \$7,372.00, under option #2.

Option #1:

15 years of service X \$200.00 = \$3,000.00
(Maximum of \$12,500.00)

Option #2:

97 unused sick leave days X \$76.00 = \$7,372.00
(\$12,500.00 maximum)

The administration recommends that the Board of School Directors accept Ms. Keller's severance allowance of \$7,372.00 as presented.

(SALMON)

20) Approval of Child-Rearing Leave for Michelle Bear**(ACTION ITEM)**

Mrs. Michelle Bear, High School Learning Support Teacher, has requested leave under the Family & Medical Leave Act and a child-rearing leave of absence beginning tentatively March 18, 2010 through the remainder of the 2009-2010 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Bear's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Michelle Bear's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence tentatively from March 18, 2010 through the remainder of the 2009-2010 school year, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(BLUE)

21) 2009-2010 Additional Bus Driver for Deitch Busing**(ACTION ITEM)**

Ms. Brenda Olm

The administration recommends that the Board of School Directors acknowledge the addition of Ms. Olm's as a bus driver for the 2009-2010 school year, pending all required paperwork.

(IVORY)

XIII. NEW BUSINESS (. . .continued)

B) Credit Pay

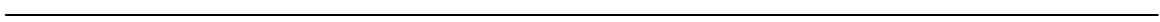
(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Kathleen Bravin	\$ 1,071.00
Suzanne Brazeau	\$ 1,101.00
Amber Brennan	\$ 1,170.00
Matthew Brinkman	\$ 2,220.00
Therese Butkewich	\$ 1,110.00
Jessica Carr	\$ 1,071.00
Mallory Cohick	\$ 1,170.00
Lois Cox	\$ 1,480.00
Barbara Dellinger	\$ 1,071.00
Stephanie Devonald	\$ 1,170.00
Nicole Donato	\$ 1,110.00
Matthew Engleman	\$ 939.99
Tracey Feldbauer	\$ 1,110.00
Megan Frantz	\$ 1,110.00
Julie Friscia	\$ 1,071.00
Michael Fronk	\$ 660.00
Stacey Gibb	\$ 971.25
Heidi Gilbert	\$ 1,170.00
Lindsay Graham	\$ 1,110.00
Angela Heishman	\$ 1,560.00
Jennifer Heishman	\$ 1,110.00
Tyler Henry	\$ 2,142.00
Lauren Hetrick	\$ 1,170.00
Samantha Hinchey	\$ 2,220.00
Ashley Lloyd	\$ 1,110.00
Nicholas Losiewski	\$ 1,110.00
Lori Munson	\$ 780.00
Rachel Myers	\$ 1,170.00
Sherisa Nailor	\$ 636.00
David Roberts	\$ 1,119.00
Jennifer Roberts	\$ 1,110.00
Candice Rudy	\$ 1,071.00
Valerie Sauter	\$ 1,071.00
Heather Schwartzmiller	\$ 1,110.00
Susan Sheller	\$ 1,080.00
Jason Shover	\$ 1,071.00
SaraBeth Wanbaugh	\$ 636.00
Stephanie Webber	<u>\$ 1,110.00</u>
Total	\$44,272.24

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(PINK)



XIII. NEW BUSINESS (. . .continued)

C) Request for Fundraiser

(ACTION ITEM)

Mrs. Mary Jo Neidlinger and Mr. Jesse Deutsch, middle school physical education teachers, are requesting Board approval for the "Hoops for Heart" fundraiser, a fundraiser that will be offered to the sixth and seventh grade students. The "Hoops for Heart" will be conducted during resource periods.

Additional information regarding the fundraiser is included with the agenda.

The administration recommends that the Board of School Directors approve Mrs. Neidlinger's and Mr. Deutsch's request to conduct the "Hoops for Heart" fundraiser with the understanding that Mrs. Neidlinger and Mr. Deutsch will submit an audit summary of the fundraiser

(YELLOW)

D) Memorandums of Understanding

(ACTION ITEM)

The Superintendent has reviewed the proposed Memorandum of Understanding from the Pennsylvania State Police to compare with the current agreement and has found no updates are needed and the Memorandum of Understanding stands as presented by the Pennsylvania State Police.

A copy of the Memorandum of Understanding is included with the agenda.

The administration recommends that the Board of School Directors approve the Memorandum of Understanding from the State Police as presented.

(ORCHID)

E) Approval of the Resolution for Newville Elementary

(ACTION ITEM)

At the September 15, 2009 meeting of the Newville Borough Council the Council approved the Newville Elementary School construction plans and waived financial security requirements for public improvements. This resolution acknowledges that fact, thanks the council and affirms the School Directors will utilize assets at their means to ensure the project meets all regulatory requirements for public works meant to protect the residents and tax payers.

The administration recommends the Board of School Directors adopt the included resolution regarding financial security requirements for public improvements.

(BLUE)

XIII. NEW BUSINESS (. . .continued)**(INFORMATION ITEM)****F) Cumberland Perry Area Vocational Technical School General Fund Budget Proposal**

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2010–2011 school year. The proposed budget reflects a 2.47% increase for the 2010-2011 school year. The proposed General Fund Budget will be an action item on the next Board Agenda.

(WHITE)

(INFORMATION ITEM)**G) Updated Year-to-Date Summaries/Taxes and General Fund**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

(WHITE)

XIV. FUTURE BOARD AGENDA ITEMS**XV. COMMITTEE REPORTS**

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, February 1, 2010