



# MEETING MINUTES

## South Central Trust – Executive Committee Meeting

**Date:** December 18, 2019 at 8:00 AM

**Location:** Capital Area Intermediate Unit, Summerdale, PA

**Attending:** **South Central Trust Executive Committee** – Roger Carl, Susquenita School District; Tina Darchicourt, Camp Hill School District; Joni Rudy, Cumberland Perry AVTS; Elizabeth Holley, East Pennsboro School District; Greg Longwell, Mechanicsburg Area School District; Jenna Kinsler and Vonda Kelso, Carlisle Area School District; Daren Moran, Irma Baughman and Tom Calvecchio, CAIU; Stevie Davis, West Perry School District

**USI** – Robbi Ritter, Rob Berger, and Brandon Stroup

### Old Business

Meeting started at 8:11 AM.

**Meeting Minutes:** Ms. Ritter reviewed the meeting minutes from last meeting. Mr. Carl motioned to approve the Minutes as presented and Ms. Rudy seconded the motion. All present voted in favor of approval and the motion passed.

**Prescription Drug Program Update:** Ms. Ritter provided an update on CBC issues with release of new ID cards including Rx info. All CBC groups who moved to RxBenefits, with the exception of Camp Hill SD, had the issue. Per CBC, the reprinted CBC ID cards that do not include Rx will probably not be received by members till the week of Christmas. Members can use the CBC cards they currently have for Medical services in the meantime. Rx Benefits has already printed and mailed out the Rx cards to members.

Mr. Berger provided information on Rx claims that have been identified as processing through the Medical benefit, and discussions that USI is having with CBC related to those claims. He will provide updates as available.

**Innovu Update:** Ms. Ritter confirmed that the Innovu system set-up is almost complete. Innovu identified that several months of Big Spring's data is missing from the file, and USI is coordinating with CBC to resend that information.

### New Business

**Financial Services RFP:** The group discussed sending out an RFP for the SCT financial services. Ms. Ritter pulled some RFPs together for Accounting and Auditing services, although USI does not have a copy of the agreement with Kevin Benton in their files. Mr. Longwell is going to reach out to Mr. Vandrew to see if he knows of an agreement with Kevin Benton and Mr. Kerr and Ms. Kinsler will research their historical files in order to determine what may be available before proceeding.



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**Executive Committee Meeting Future Planning and Scheduling of next SCT Executive Committee Meeting and Full Trust Meeting:** USI would like to schedule future meetings staggering the time before and after the CASBO meeting so that presenters could be scheduled from Innovu, USI Population Health and USI Compliance. January 22nd is the next CASBO meeting and USI will schedule the next Executive Committee meeting following that meeting, with a start time of 11:30 AM. Scheduling for the Full Trust meeting will be in Spring. USI will look at a February date and will focus on Wednesday or Thursday dates, starting at 4:00 PM. Once confirmed, options will be released for Executive Committee approval prior to final scheduling. In preparation, USI will verify Trust Appointees with each LEA.

Meeting adjourned at 8:47 AM.