Section: Narratives - Program Description

INTRODUCTION

Under the Elementary and Secondary School Emergency Relief II Fund (ESSER II), authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Pennsylvania Department of Education (PDE) awards grants to School Districts and Charter Schools to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the state.

Please note: ESSER II funds **cannot** be used for: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEAs, or 2) expenditures related to state or local teacher or faculty unions or associations. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

*ESSER II funds are not Title I funds and as such, are not subject to Title I rules.

Please explain how the LEA will determine its most important educational needs as a result of COVID-19. (3000 characters max)

The District utilized a multi-faceted approach to determining its most important educational needs. Throughout the school year, the District employed several formative, summative, and diagositic assessments. Those assessments include the Measures of Academic Progress (MAP), iReady, and Classroom Diagnostic Tools (CDT's) in addition to local formative and summative measures. These measures provided the District with key information regarding academic progress and need. In addition to this, the District utilized qualitative measures like TerraceMetrics and the YouthTruth survey for students and staff. These measures provided key metrics for analysis to understand school and district climate as well as overall needs for mental and emotional wellness. Lastly, the District engaged staff at all levels to formulate health and safety plans for our buildlings. This engagement led to needs analyses to understand key devices, neeeds, and safety measures that should be employed.

Please explain the LEA(s) proposed timeline for providing services and assistance to students and staff. (3000 characters max)

The District employed services to students and staff starting in March 2020 and continuing for the foreseeable future.

Please explain the extent to which the LEA intends to use ESSER II funds to promote remote learning. (3000 characters max)

ESSER II funds will be utilized to support remote learning through several strategies. First, teacher training is critical to deploy remote learning so that teachers can not only plan and deliver lesson effectively, but also efficiently navigate digital learning platforms to support student learning. Secondly, wireless hot spots and connectivity issues are being addressed so that students that may not have internet access at home are able to engage in remote learning.

Please describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services. (3000 characters max)

The District utilized a multi-faceted approach to determining its most important educational needs. Throughout the school year, the District employed several formative, summative, and diagnositic assessments. Those assessments include the Measures of Academic Progress (MAP), iReady, and Classroom Diagnostic Tools (CDT's) in addition to local formative and summative measures. These measures provided the District with key information regarding academic progress and need. Learning gaps will be addressed in several ways. First, assessments will enable the district to prioritize curriculum for students. Courses and curricula will be adjusted to ensure that the most significant student needs are met and that key foundational concepts are reinforced. In addition to that, additional learning opportunities are being embedded within and beyond the school day (What I Need - WIN Time, Flex Learning Time, Summer Support, etc.).

Please describe the LEA(s) proposed procedures for evaluating local COVID-19 impacts in relation to education programming and delivery. (3000 characters max)

Areas of emphasis should include:

- Documenting learning loss associated with extended school closure;
- Outlining the development of local continuity of education plans over the course of emergency response efforts; and
- Detailing supports for vulnerable student populations and families.

As previously mentioned, a battery of assessments exist to aid in the documentation of learning loss. These assessments provide for routine plotting of data points to determine student progress and the rate of that progress. In addition to that, curricula scope, sequence, and pacing guides provide for concrete documentation of key concepts that may have been impacted by the timing of school closures. The Districts pandemic planning team engages in both short and long term planning. This includes ongoing planning in response to the pandemic, but also planning to support all students in the event of an extended school closure. Key areas included in this group's focus and planning are the development and modification of continuity of education plans. These plans evolve and are modified to reflect all applicable guidelines from CDC and the PA DOH. In addition to key safety elements in these plans, the pandemic planning team engages with building administration and teacher leaders to plan for supports for vulnerable student populations. These include addressing connectivity issues, additional academic supports (virtual resource room), and providing for meals for students / families in need.

Please describe the LEA core set of strategies that will be used to guide local investment of ESSER II funding, associated with short-range (*i.e.*, remainder of the 2020-21 school year) and long-range (2021-22 and 2022-2023 school years) timelines. (3000 characters max)

These strategies may entail the establishment, scale-up, refinement, or evaluation of remote learning, as well as strategies for school-based teaching and learning responsive to conditions related to the pandemic. LEAs will be asked to outline how limited, ESSER II funding may support these initiatives and how these funds might interact with other federal funding, including enhanced Title IV flexibility, to ensure

strategic and sustainable use of funds.

The District will utilize the funding to address several needs to ensure the safe delivery of the educational program. These areas include addressing the cleanliness and safety of the in-person learning environment. This includes enhanced cleaning / disinfecting equipment, securing additional plexiglass barriers, and providing for outdoor learning spaces. From an air quality perspective, one building's boiler system will be addressed to ensure optimal air quality for students and staff. Key professional learning will be provided to staff to include support of their mental health as well as strategies to support the mental health of students.

Please describe specific plans, measures, and longer-term evaluative strategies concerning student learning gaps - as well as opportunity to learn factors - stemming from COVID-19. (3000 characters max)

The District continues to employ a comprehensive assessment system that provides for the monitoring of student progress. This structure was in place prior to the pandemic and provides for real time analytics of student progress. This system will remain in place and be utilized to continue to monitor student progress and to identify any learning gaps. Learning gaps will be addressed in the moment and over time through a Multi-Tiered System of Supports (MTSS). This includes in-class support, support within the school day (beyond class time), and before/after school support.

Section: Narratives - Allowable Usage of Funds

ALLOWABLE USAGE OF FUNDS

Check the box before each intended acceptable use classification your LEA is applying to use ESSER II funds to support.

For additional information on cleaning and sanitizing your LEA, please visit the following resources:

CDC - Disinfectant Decision Tool website

CDC - Cleaning Guide website

*If your LEA is spending in an area authorized by the ESEA of 1965, please select option (1), then specify which sub-program(s) will be included by selecting from options "A - L".

☐   **(1) Any activity authorized by the ESEA of 1965.**

☐   **-(1a) Title I, Part A (Improving Basic Programs Operated by LEAs; Section 1003 school improvement)**

☐   **-(1b) Title I, Part C (Education of Migratory Children)**

☐   **-(1c) Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)**

☐   **-(1d) Title II, Part A (Supporting Effective Instruction)**

☐   **-(1e) Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement)**

☐   **-(1f) Title IV, Part A (Student Support and Academic Enrichment Grants)**

☐   **-(1g) Title IV, Part B (21st Century Community Learning Centers)**

☐   **-(1h) Title V, Part B (Rural and Low-Income School Program)**

☐   **-(1i) Subtitle B of title VII of the McKinney Vento Homeless Assistance Act**

☐   **-(1j) The Individuals with Disabilities Education Act ("IDEA")**

☐   **-(1k) The Adult Education and Family Literacy Act**

☐   **-(1l) The Carl D. Perkins Career and Technical Education Act of 2006 ("the Perkins Act")**

☐   **(2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19.**

☑   **(3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools. See help text for example.**

☑   **(4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.**

☐   **(5) Developing and implementing procedures and systems to improve the preparedness**

and response efforts of local educational agencies. See help text for example.

☐ **(6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases. (For helpful tips on cleaning and sanitizing your LEA, please visit CDC's website, links are provided in the question text above.) **Purchases of Personal Protective Equipment (PPE) are allowable, if not already purchased using ESSER.****

☑ **(7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.**

☐ **(8) Planning for and coordinating during long-term closures, including how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.**

☑ **(9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.**

☑ **(10) Providing mental health services and supports.**

☐ **(11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.**

☐ **(12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.**

☐ **-(12a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.**

☐ **-(12b) Implementing evidence-based activities to meet the comprehensive needs of students.**

☐ **-(12c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.**

☐ **-(12d) Tracking student attendance and improving student engagement in distance education.**

☐ **(13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.**

☑ **(14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.**

☑ **(15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.**

Based on your selections above, please complete the table by identifying categories of usage, and providing a description of how your LEA will utilize the funds. The description has a maximum of 1000 characters.

*For consortium applications, please include a line for each applicable LEA/Usage combination

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Big Spring SD	(7) Purchasing supplies to sanitize and clean…	The district will purchase additional electrostatic sprayers and cleaning machines to support a safe learning environment.
Big Spring SD	(13) School facility repairs and improvements....	The district will address a boiler need to ensure optimal air quality in one of its buildlings.
Big Spring SD	(10) Providing mental health services and supports.	The district will engage in training to support the mental health of students and staff.
Big Spring SD	(3) Providing principals and others school leaders with the resources…	The district will purchase supplies to support building operations to include provisions for outdoor learning spaces (tent / picnic tables), plexiglass dividers, and the ability to stream events to homes to restrict guest access to the buildling.
Big Spring SD	(15) Other activities that are necessary…	The district will utilize funding to support remote learning options for families. This includes provisions for connectivity when families are unable to provide internet access. In addition, it includes the purchasing of interactive televisions within secondary classrooms to

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
		support in-person learning and remote learning.

Section: Narratives - ESSER II Fund Assurances

ESSER II FUND ASSURANCES

LEAs that receive more than $150,000 in CRRSA Act funds will complete quarterly FFATA reports, including the following data: (LEAs receiving less than $150,000 please select 'NO')

- The total amount of funds received, the amount spent or obligated for each project or activity,
- A detailed list of all projects or activities supported with CRRSA Act funds including:
  - Name
  - Description
  - Estimated number of jobs created or retained (where applicable)
- Detailed information on subcontracts and subgrantees, including FFATA data elements, as prescribed by OMB.

Yes

LEA will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

Yes

The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Records pertaining to the ESSER II Funds, including financial records related to use of grant funds, will be retained separately from those records related to the LEA's use of ESSER Funds.

Yes

LEA maintains inventory records, purchase orders and receipts for equipment (over $5,000) purchased, Computing Devices, Special Purpose Equipment ($300 - $4,999), and will conduct a physical inventory every two years. Please note: Inventory of equipment purchased with federal funds must be broken out by funding source.

Yes

The LEA will comply with all reporting requirements, including those in Section 15011 of the CARES Act

and section 313(f) of the Division M of the CRRSA Act and submit required quarterly reports to the SEA at such time and in such manner and containing such information as the SEA may subsequently require.

The report must provide a detailed accounting of the use of funds, including how the LEA is using funds to measure and address learning loss among students disproportionately affected by coronavirusand school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care. The SEA may require additional reporting in the future. (See also 2 CFR 200.328-200.329).

Yes

Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

Yes

To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Yes

Section: Narratives - ESSER II Reporting

USES OF FUNDS

LEAs may be required to track the following expenses if they were selected in the Usage of Funds section.

- Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment
- Activities focused specifically to addressing the unique needs of low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Providing mental health supports and services
- Sanitization and minimizing the spread of infectious diseases, including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases
- Summer learning and supplemental afterschool programs
- Other (uses of funds not included above)

I understand that I may have to report on the requirements listed above.

Yes

HOME INTERNET ACCESS

LEAs may be required to report on the types of services provided if funds were spent on home internet access (purchasing educational technology which includes connectivity) for students. Types of services may include any or all of the following:

- Mobile hotspots with paid data plans
- Internet connected devices with paid data plans
- District pays for the cost of home Internet subscription for student
- District provides home Internet access through a district-managed wireless network

I understand that I may have to report on the requirements listed above.

Yes

LEARNING DEVICES

LEAs may be required to report on the number of students that received devices per grade span (elementary vs. secondary) and the proportion based on total enrollment if funds were spent on learning devices for students.

I understand that I may have to report on the requirements listed above.

Yes

STUDENT PARTICIPATION AND ENGAGEMENT

LEAs may be required to report on all methods used to document student participation and engagement during remote learning if funds were used to develop, initiate and/or implement remote learning. Methods may include any or all of the following:

- Submission of assignments
- Participation in assessments
- Tracking student logins to online learning platforms
- Participation in individual coaching or check ins
- Participation in email, text or other electronic communication
- Participation in help lines or hot lines for help with remote learning
- Participation in synchronous online classes
- Other

I understand that I may have to report on the requirements listed above.

Yes

FULL TIME EQUIVALENT POSTIONS (FTE)

LEAs may be required to report the number of full-time equivalent (FTE) positions employed in the LEA. *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

I understand that I may have to report on the requirements listed above.

Yes

Section: Budget - Instruction Expenditures

BUDGET OVERVIEW

Budget

$1,722,053.00

Allocation

$1,722,053.00

Budget Over(Under) Allocation

$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
1000 - Instruction	300 - Purchased Professional and Technical Services	$149,473.00	Happiness Advantage / Orange Frog Mental Health Training
1000 - Instruction	700 - Property	$1,079,388.00	Purchase of interactive televisions in secondary classrooms
1000 - Instruction	600 - Supplies	$242,372.00	Purchase wireless hot spots and provide for subscription for services
		$1,471,233.00	

Section: Budget - Support and Non-Instruction Expenditures

BUDGET OVERVIEW

Budget

$1,722,053.00

Allocation

$1,722,053.00

Budget Over(Under) Allocation

$0.00

SUPPORT AND NON-INSTRUCTIONAL EXPENDITURES

Function	Object	Amount	Description
3200 - Student Activities	600 - Supplies	$5,500.00	Streaming services of student activities
2000 - SUPPORT SERVICES	600 - Supplies	$8,772.00	Purchase of cleaning equipment to support safe learning environment (electrostatic sprayers and bathroom cleaning machines)
2600 - Operation and Maintenance	700 - Property	$205,409.00	Address boiler at Big Spring HS
2600 - Operation and Maintenance	700 - Property	$13,286.00	Purchase picnic tables to support outdoor learning and dining spaces.
2000 - SUPPORT SERVICES	300 - Purchased Professional and Technical Services	$2,950.00	Safety care training
2000 - SUPPORT SERVICES	300 - Purchased Professional and Technical Services	$14,903.00	Tent rental to support outdoor dining and classroom spaces.

		$250,820.00	

Section: Budget - Budget Summary

Display a read-only table showing total budget and allocation amounts.

Budget

$1,722,053.00
Allocation

$1,722,053.00

Budget Over(Under) Allocation

$0.00

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	$0.00	$0.00	$149,473.00	$0.00	$0.00	$242,372.00	$1,079,388.00	$1,471,233.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1300 CAREER AND TECHNICAL EDUCATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1400 Other Instructional Programs – Elementary / Secondary	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1600 * ADULT EDUCATION PROGRAMS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1700 Higher								

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
Education Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1800 Pre-K	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES	$0.00	$0.00	$17,853.00	$0.00	$0.00	$8,772.00	$0.00	$26,625.00
2100 SUPPORT SERVICES – STUDENTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2200 Staff Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2300 SUPPORT SERVICES – ADMINISTRATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2400 Health Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2500 Business Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2600 Operation and Maintenance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$218,695.00	$218,695.00
2700 Student Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2800 Central Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3000 OPERATION OF NON-INSTRUCTIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3100 Food Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
3200 Student Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500.00	$0.00	$5,500.00
3300 Community Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$0.00	**$0.00**	**$167,326.00**	**$0.00**	**$0.00**	**$256,644.00**	**$1,298,083.00**	**$1,722,053.00**
				Approved Indirect Cost/Operational Rate: 0.0000				**$0.00**
				Final				**$1,722,053.00**