



SEPTEMBER 8, 2020 BOARD MEETING

1. Opening Meeting and Guidelines for the September 8, 2020 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the September 8, 2020 Virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the September 8, 2020 Board Agenda.

a. Call to Order (President Swanson)

b. Pledge to the Flag

2. Approval of Minutes

Approval of the August 24, 2020 Regular Board Meeting Minutes and the August 24, 2020 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - No Student Report

4. Financial Reports

a. Payment of Bills

| | | |
|--------------------|-----------|-------------------|
| General Fund | | |
| Procurement Card | \$ | 31,445.80 |
| Checks/ACH/Wires | \$ | 591,652.31 |
| Capital Projects | \$ | - |
| Cafeteria Fund | \$ | - |
| Student Activities | \$ | <u>2,960.79</u> |
| Total | \$ | 626,058.90 |

Motion to approve the payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Sixth Grade Maroon Team Leader

Mr. Luke Nerone has submitted his resignation for the position of Sixth Grade Maroon Team Leader, effective immediately.

The administration recommends the Board of School Directors approve Mr. Nerone's resignation, as presented.

b. Resignation - Ms. Galbraith

Ms. Kay Galbraith has submitted her resignation for the position of a part-time custodian at Newville Elementary School, retroactive to August 27, 2020.

The administration recommends the Board of School Directors approve Ms. Galbraith's resignation, as presented.

c. Resignation - Junior High Football Coach

Mr. Christopher Boyd submitted his resignation for the position of Junior High Football Coach, effective immediately. Mr. Boyd has requested to assist as a volunteer coach.

The administration recommends the Board of School Directors approve Mr. Boyd's resignation as a Junior High Football Coach, as well as his request to assist as a volunteer coach.

d. Recommended Approval for a District Itinerant Teacher for Deaf and Hard of Hearing

Ms. Bonnie Seltzer

Education:

University of Pittsburgh, Bachelor's Degree - Communication Sciences and Disorders
Bloomsburg University of PA, Master's Degree - Education of the Deaf/Hard of Hearing

Experience:

Western Pennsylvania School for the Deaf - Teacher of the Deaf/Hard of Hearing
DePaul School for Hearing and Speech - Teacher of the Deaf Classroom
Central Susquehanna IU - Itinerant Teacher of the Deaf/Hard of Hearing

The administration recommends the Board of School Directors appoint Ms. Bonnie Seltzer to serve as the District Itinerant Teacher for Deaf and Hard of Hearing, replacing Ms. Nancy Hinchey who has retired. Ms. Seltzer's compensation for this position should be established at a Master's Degree, Step 4, \$59,764.00, plus a \$400.00 Special Education Stipend, for the 2020-2021 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District. Ms. Seltzer will begin in her position on October 1, 2020.

Personnel Items - Action Items

e. Recommended Approval for a Long-Term Substitute - Samantha Webber

Education:

Shippensburg University - Bachelor's Degree, Early Childhood Education

Experience:

Newville Elementary School - Student Teacher, Kindergarten

The administration recommends the Board of School Directors appoint Ms. Samantha Webber to serve as a Long-Term Substitute First Grade Teacher at Mt. Rock Elementary School, for Mr. Andrew Pettit. Ms. Webber's compensation for this position should be established at a Bachelor's Degree, Step 1, \$53,594.00, for the 2020-2021 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

f. Recommended Approval for a Long-Term Substitute Teacher through ESS the District's Substitute Agency

Dr. Kevin C. Roberts, Jr., Assistant Superintendent, would like to recommend Ms. Jessica Reme as a Long-Term Substitute Learning Support Teacher at Mt. Rock Elementary School, for Mrs. Bethany Stanton. Ms. Reme will begin in the position, retroactive to August 27, 2020.

The administration recommends the Board of School Directors approve Ms. Remes as a Long-Term Substitute Learning Support Teacher at Mt. Rock Elementary School, as presented.

g. Recommended Approval for Coaching Positions

Mr. Joseph Sinkovich, Athletic Director/High School Assistant Principal, would like to recommend the coaching positions listed.

Brooke Roberts - Junior High Field Hockey Coach, effective immediately.

Jason Cachera - Volunteer Girls' Soccer Coach, effective immediately.

The administration recommends the Board of School Directors approve the coaching positions, as presented.

h. Recommended Approval for a 2020-2021 Mentor

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

Mentor

Stephanie Devonald

Jennifer Tomasov

Inductee

Samantha Webber

Bonnie Seltzer

The administration recommends that the Board of School Directors approve the 2020-2021 mentor teachers, as presented.

Personnel Items - Action Items

i. Recommended Approval for ESS Aides

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the ESS aides listed for the 2020-2021 school year.

Rhonda Seese - full-time aide at Newville Elementary School, replacing Shanna Downs who has resigned. Rhonda will begin in her position, retroactive to August 27, 2020.

Clayton Maiden - full-time Principal's Discretion aide at Newville Elementary School, replacing Jan Roberts who has transferred to the Middle School. Clayton will begin in his position on September 8, 2020.

Trevor Perry - full-time aide at Oak Flat Elementary School, replacing Holly Holt who has resigned. Trevor will begin in his position on September 8, 2020.

Kelsey Hoffman - part-time Principal's Discretion aide at Oak Flat Elementary School, replacing Laurie Ward who has resigned. Kelsey will begin in her position on September 8, 2020.

Megan Adams – full-time aide at Oak Flat Elementary School, replacing Haley Dow who has resigned. Megan will begin in her position on September 17, 2020.

The administration recommends the Board of School Directors approve the ESS aides, as presented.

j. Resignation – Head Baseball Coach

Mr. Josh Petty has submitted his resignation for the position of Head Baseball Coach, effective immediately.

The administration recommends the Board of School Directors approve Mr. Petty's resignation, as presented.

12. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

| | |
|------------------------|--------------------------|
| Courtney Benson | \$3,120.00 |
| Amy Craig | \$225.00 |
| Anne Fulker | \$225.00 |
| Molly Kordes | \$3,120.00 |
| Tessa Lindsey | \$3,096.00 |
| Shane Miller | \$1,620.00 |
| Adam Nobile | \$1,560.00 |
| Scott Penner | \$1,560.00 |
| Caitlin Steinly | <u>\$3,096.00</u> |
| Total | \$17,622.00 |

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

New Business - Action Items

b. Recommended Approval for 2020-2021 Bus Drivers from Deitch Buses, Inc.

Deitch Buses, Inc., has submitted a list of bus drivers for the 2020-2021 school term. A copy of the list of drivers has been included with the agenda.

The administration recommends that the Board of School Directors acknowledge receipt of the 2020-2021 bus driver list prepared by Deitch Buses, Inc., as presented.

c. Recommended Approval of the Big Spring Middle School PTO Financial Report

The Big Spring School District has received a copy of a letter from Ms. Trina Manetta, advising that the Middle School PTO financial report was accepted with auditing standards for the 2019-2020 school year. A copy of the letter is included with the agenda.

The administration recommends the Board of School Directors accept the 2019-2020 Middle School PTO financial report, as presented.

d. Recommended Approval for Service Agreements

The administration received the following agreements for approval. Note the Rail-Trail agreement was previously approved; however, the District's Solicitor review prompted changes.

| Vendor | Service | Length | Cost//Perf | Notes |
|-----------------------|----------------------------|---------------|-------------------|--------------|
| CV Rails to Trails | Utility Easement for Fiber | N/A | \$0.00 yr. | Permanent |
| Social Sentinel, Inc. | Monitoring Service | 1 Year | \$3,876.00 yr. | |

The administration recommends the Board of School Directors approve the agreements as presented and authorize the administration to sign the appropriate documents.

13. New Business - Information Item

a. Proposed Updated Policies

The administration has provided copies of the proposed policies listed, which are included with the agenda. After the policies have been reviewed by the Board of School Directors and the administration, the administration will present the policies for Board approval at the September 21, 2020, Board meeting.

| | |
|--------------|--|
| Policy 103 | Discrimination/Title IX Sexual Harassment Affecting Students |
| Policy 104 | Discrimination/Title IX Sexual Harassment Affecting Staff |
| Policy 111 | Lessons Plans |
| Policy 203 | Immunizations and Communicable Diseases |
| Policy 209 | Health Examinations/Screenings |
| Policy 247 | Hazing |
| Policy 249 | Bullying/Cyber-Bullying |
| Policy 252 | Dating Violence |
| Policy 309.1 | Telework |
| Policy 314 | Physical Examination |
| Policy 317.1 | Educator Misconduct |
| Policy 332 | Working Periods |
| Policy 334 | Sick Leave |
| Policy 340 | Responsibility for Student Welfare |
| Policy 705 | Facilities and Workplace Safety |
| Policy 824 | Maintaining Professional Adult/Student Professional Boundaries |
| Policy 907 | School Visitors |

14. Discussion Item

15. Future Board Agenda Items

16. Board Reports

a. District Improvement Committee - Mr. Over, Mr. Myers

b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers

c. Vocational-Technical School - Mr. Piper, Mr. Wardle

Board Reports (continued)

d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over

- Erate Fiber Project Update ([link](#))

- Info on Newville Bridge Replacement in 2022 ([link](#))

e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall

See attached summary of Chartwells (cafe) performance for FY20 audit (and previous years)

f. South Central Trust - Mr. Deihl

g. Capital Area Intermediate Unit - Mr. Swanson

h. Tax Collection Committee - Mr. Swanson

i. Future Board Agenda Items

j. Superintendent's Report

- EIDEX Report Review

17. Meeting Closing

a. Business from the Floor

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, **September 8, 2020.**

Next scheduled meeting is: **September 21, 2020.**