

## Protection Plan



Students are required to purchase a protection plan for their computer for a fee of **\$25**. The protection plan will cover the cost of a one-time repair or replacement in the event of accidental damage or theft. This protection plan does not cover for loss of the device and/or its accessories, cosmetic damage, or damages caused by intentional misuse and/or abuse. **Replacement is at the discretion of the principal.**

## Filtering

The District utilizes an Internet Content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All computers, regardless of physical location (in or out of school) and Internet connection, will have Internet activity filtered. Despite the filter, the District cannot guarantee that all controversial or inappropriate materials will be blocked.

## Need Your Computer Repaired?



### *Repair Procedures*

- HS Students who need to have their device repaired should take it to the ISS room.
- MS Students should take devices to the office.
- Elementary Students should report needed repairs to their teacher.
- Students will be notified by the office when their device is ready for pick-up.

# Google



## *BSSD Computer Device Program 2023-2024*

## *Quick Information Guide*

## Caring for your Computer Device

### *General Precautions*

- No food or drink should be placed next to the device.
- Cords, cables, and removable storage devices must be inserted carefully into the computer.
- Heavy objects should never be placed on top of it.
- Computers should never be exposed to extreme temperatures or direct sunlight for extended periods of time.
- The device should never be carried with the screen open.
- Students should never disassemble the device and attempt their own repairs.

### *Cases*

- Each student will be issued a protective case for his/her computer. This case should be used whenever the device is being transported or not in use.

### *Charging*

- Computers must be brought to school each day in fully charged condition.

### *Asset Tags*

- All computers are labeled with a District asset tag. Asset tags may not be modified or tampered with .



### *Screen Care*

- Do not put pressure on the top of the device when it is closed.
- Do not store the device with the screen open.
- Do not place anything in the case that will press against the cover.
- Make sure there is nothing on the keyboard before closing the lid.
- Only clean the screen with a soft, dry microfiber or anti-static cloth.

### *Storage*

- When students are not monitoring their device, they should be stored in a locker.
- Computers should never be left unsupervised.

## Personalizing Your Computer

Students may add appropriate applications, music, photos, and videos to their computer. Personalized media are subject to inspection and must follow the Big Spring Acceptable Use Policy.

Students are permitted to decorate the exterior of their device. Skins, stickers, or other decorations must be school appropriate, may not affect the working condition of the computer, and may not cover district asset tags.

## No Expectation of Privacy

Students have no expectation of confidentiality / privacy with respect to the usage or content of a district-issued Computer, regardless of whether that use is for district-related or personal purposes, other than as specifically provided by law. BSSD may, without prior notice or consent, log supervise, access, view, monitor, and record student use of computers at school. Computers are subject to confiscation at any time without prior notice. At no point will webcams be used to monitor students.