

BIG SPRING SCHOOL DISTRICT EDUCATIONAL TRIPS AND TOURS POLICY

4232.2 Educational trips and tours

4232.2a Students may be granted an excused absence from school to participate in an education trip or tour when the following conditions are met:

4232.2a1: Parents must submit a written request on the appropriate form prior to the dates of absence.

4232.2a2: Student participants must be under the direction and supervision of the parents or an approved adult.

4232.2a3: Parents must supply an itinerary or a list of place(s) of educational value to be visited.

4232.2c: The school district reserves the right to limit the number of trips and/or the number of absences classified as excused for any one trip.

4232.2d: Other exceptions and additions to policy #4232.2 may be made by the principal and the superintendent depending upon the circumstances involved.

4232.4 Hunting

4232.4a Student absences for local hunting that are not covered by other policies here provided **shall be classified as unexcused and illegal.**

Big Spring High School Educational Trip Request

Student Name: _____

Date(s) of Absence: _____

Reason for absence: _____

Please list places of educational value to be visited and approximate itinerary:

1. _____
2. _____
3. _____
4. _____

Student will be accompanied/supervised by:

___ Parent/Guardian - Phone number: _____

___ Other Adult - Name: _____ Phone number: _____

Please note: This form must be given to the office at least two days prior to the absence.

Signature of Parent/Guardian: _____ Date: _____

Please note:

Students are responsible for work/assignments/projects missed during their absence and must contact their teachers to make arrangements to make-up all missed schoolwork.

Building Authorization: ___ Approved ___ Disapproved Office Approval: _____

Comments: _____
