

Parent Pick Up and Drop Off

(Please refer to the diagrams below)

Morning Drop Off

- No drop offs until 9:00am. (No staff supervision before 9:00am)
- Students will enter through the front office lobby.
- Masks will need to be worn when entering the building.
- Parents dropping off may either pull into a parking spot along the side-walk or along the curb closest to the flag (Lane 1).
 - When pulling into spots along the sidewalk, your child may get out and walk into the building on their own.
 - When pulling along the curb, YOU MUST walk with your student to the door since you are crossing over lanes of traffic.
- Please leave the middle two lanes open for traffic to leave and enter (Lanes 2 and 3)

Afternoon Pick Up

- The far left lane closest to the school (Lane 4) MUST REMAIN OPEN AT ALL TIMES.
- Cars will use the right three lanes to line up (Lanes 1-3).
- At 3:40pm, students that are car pick-ups will exit at the far doors. THE FIRST FOUR ROWS of cars will be loaded and then dismissed. All lanes will then pull up to repeat the process.
- Parents need to stay in cars so that you are ready to pull up. PLEASE DO NOT WALK TO THE SIDEWALK to get your student. This will cause a slow down in our pick-up line.

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Parent Pick Notes

- All students that will be picked up by a parent/guardian will need to either call the office before 3:00pm or send a signed note.
- If your student will be a pick everyday, or have set days they are picked up every week, you can write a note stating that for the entire year.
- If you have a shared schedule you may also print out a calendar and mark the days they are getting picked up and who is picking them up.

Kindergarten 1/2 day instructions

- AM Kindergarten drop-off and PM Kindergarten pick-up will be the same as above since it follows the normal school day.
- On half days-AM Kindergarten parent pick-ups can park at the office and wait for a staff member to bring out your student.
- On half days-PM Kindergarten parent drop-off can also park at the office until an adult comes out for all PM students.

Handicap parking

Flag Pole

AM Drop-off

Exit

Lane 1

Exit

Lane 2

Exit

Lane 3

Exit

Lane 4

Parking spots

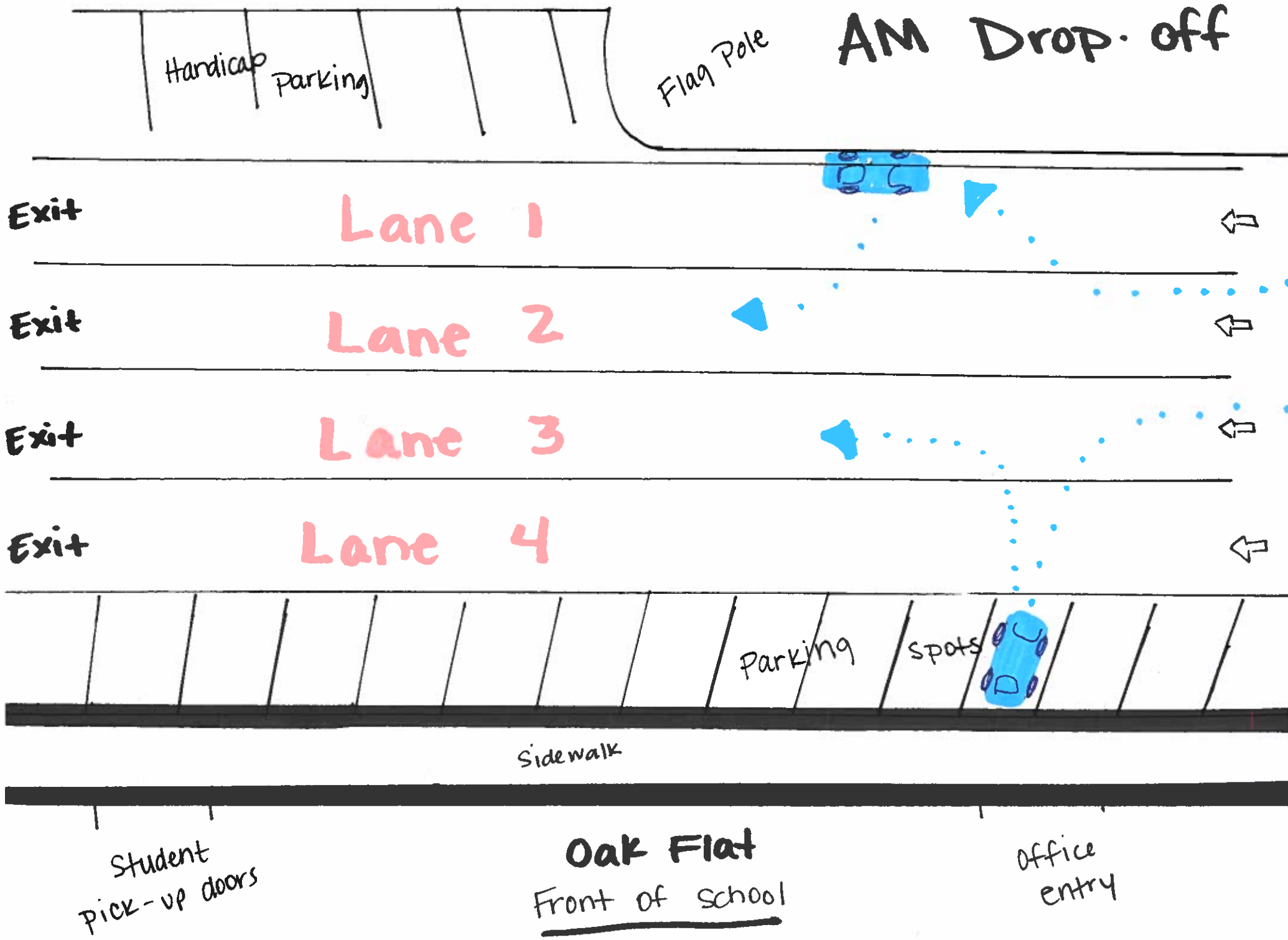
spots

Sidewalk

Student pick-up doors

Oak Flat
Front of school

Office entry

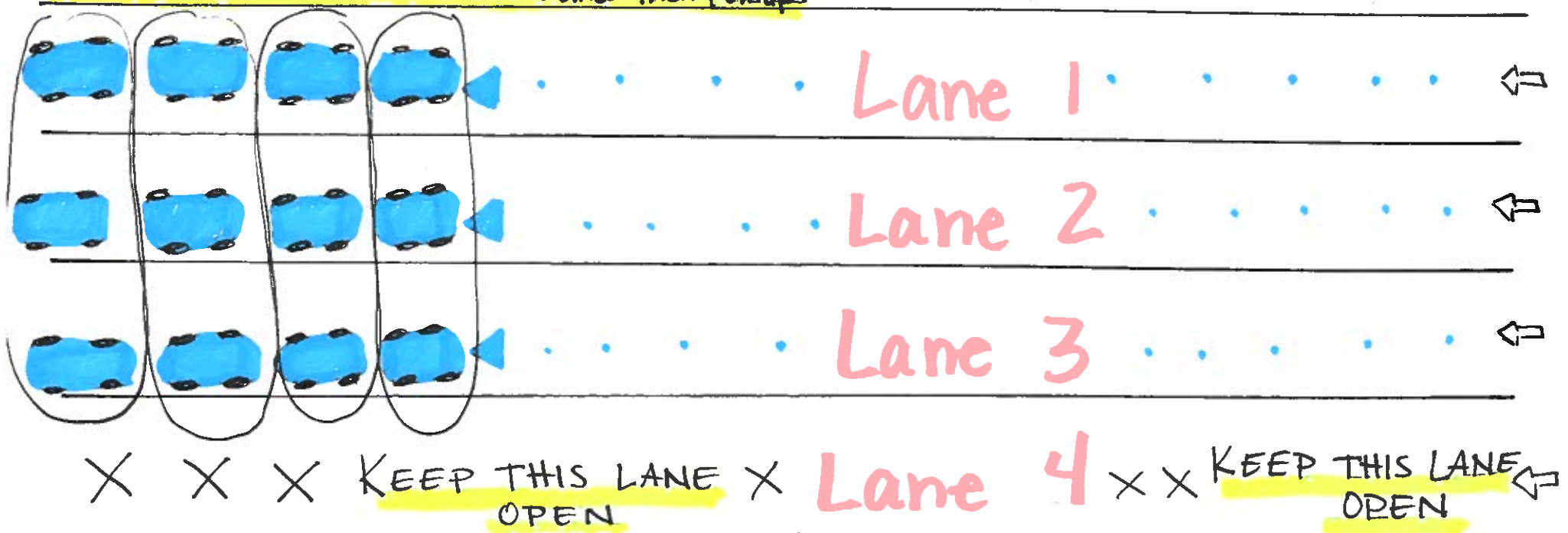


PM Pick-Up

Flag Pole

Handicap parking

4 Rows will load then leave. Lanes then pull up.



Parking spots

Sidewalk

Student pick-up doors

Oak Flat
Front of school

Office entry