

## **Motion to Establish the "Operation Lost Sheep" Committee**

**Motion By:** Julie Boothe, Upper Mifflin School Director, Secretary

**Date:** January 16, 2024

Whereas, it has come to the attention of the Big Spring School District that a significant number of students are opting for alternative education options such as cyber charter schools and charter schools;

Whereas, the Board of Directors is committed to understanding the reasons behind this trend and implementing effective measures to address the issue;

Be it Resolved, that the Big Spring School District hereby establishes the "Operation Lost Sheep" Committee with the following parameters:

### **Committee Composition:**

1. The committee shall be chaired by a member of the School Board of Directors, to be selected by the members of the board.
2. Two additional Directors from the School Board of Directors shall be appointed to the committee.
3. One Administrator, designated by the Superintendent, shall be a member of the committee.
4. Three community members may volunteer to serve on the committee. If more than three individuals volunteer, the Board of Directors will select three members by majority vote.

-Volunteers shall submit a letter of interest to the secretary of the board of directors. Letter of interest shall include interested person's name, best methods of contact, brief background information and reasons why they would be interested in serving on this committee.

-Letter must be received in administration office, or via email to secretary at [jboothe@bigspring.k12.pa.us](mailto:jboothe@bigspring.k12.pa.us) by Wednesday March 13, 2024. Board will vote to select members at meeting on Monday March 18, 2024.

### **Committee Responsibilities:**

1. Investigate and identify the reasons why students are leaving the Big Spring School District for cyber charter schools or charter schools.
2. Provide comprehensive findings along with action items to the Board of Directors for consideration and implementation.

### **Committee Authority:**

1. The committee shall have the authority to review school information and trends, without personally identifying information to comply with FERPA, relevant to situations or occurrences that may have contributed to students leaving the district. Records related to specific situations leading to student withdrawal may be reviewed by school officials for trends at the direction of the committee.
2. The committee shall have the authority to direct administration to mail or email families that have chosen, or threatened to choose other schooling options, as determined by committee,

with survey, questionnaire or invitation to share information. The committee also may decide to have administration contact other categories of families, students or staff as they find relevant. Administration will act to send determined correspondence in a timely manner.

3. The committee shall follow Robert's Rules of Order during its proceedings.

4. The committee shall be supplied district financial and material resources for projects and mailings as needed up to \$500 in value. Administrator serving on committee will assist with securing these resources.

#### **Meeting and Reporting:**

1. The committee shall meet once a month on the Thursday prior to first scheduled board meeting of the month at 7:00 pm in the middle school cafeteria, or Administration building board room if cafeteria unavailable on meeting day.

2. All committee meetings shall be open to the public, including public comment periods, except during executive sessions as permitted by the laws of open meetings.

3. Meeting Dates for the current school year, to be published in paper upon committee approval: **Thursday April 4, 2024, Thursday May 2, 2024, Thursday May 30, 2024**  
Then, meeting dates and times will be published with next year's meeting dates. Committee may change day, time or pattern on next school year calendar by majority vote.

#### **Dismissal:**

1. The committee can only be dismissed by a majority vote of the Board of Directors of the Big Spring School District.

**Effective Date:** This motion shall take effect immediately upon approval.

This motion is hereby proposed for consideration at the next scheduled meeting of the Big Spring School District Board of Directors.

Julie Boothe

Big Spring School Director, Secretary