



### Request To Provide Transportation To/From Babysitting Location

Please complete the following information and forward to Big Spring School District, Student Transportation Department, 45 Mt. Rock Road Newville, PA 17241, Attn: Mrs. Sharon Hoover or fax to 717-776-4428. The form must be submitted to the transportation department at least 3-5 days in advance of any changes. You will be notified by the transportation department when service to the new stop will begin. Please complete both sides of the lower part of the form indicating "Home" for either or both stops or the name and address of either or both Alternative stops. Please carefully read the attached procedure before completing this request form.

Name (s) of Students:

_____	Building/Grade (2010-11) _____
_____	Building/Grade (2010-11) _____
_____	Building/Grade (2010-11) _____

Home Address:

_____	Phone Number (H) _____
_____	Phone Number (W) _____
	Emergency Numbers _____

**Pick-Up**

**Drop-off**

Sitter's Name \_\_\_\_\_

Sitter's Name \_\_\_\_\_

Sitter's Address:

Sitter's Address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_

Telephone # \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Starting date \_\_\_\_\_

**For Use By  
Student Transportation Department**

Date Received: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Old Bus # \_\_\_\_\_ New Bus # \_\_\_\_\_

cc: Mr. Deitch  
Bus Driver  
Building Copy

Old Bus # \_\_\_\_\_ New Bus # \_\_\_\_\_