

Pennsylvania Child Abuse History Clearance Form (CY-113)

The Pennsylvania Child Abuse History Clearance can be completed through online submission OR by mailing in a paper application. *Online submission is a much quicker process and is highly recommended, when possible.*

Directions for on-line submission (you will be required to pay the \$10 fee by credit card):

Go to: <https://www.compass.state.pa.us/cwis/public/home>

Select "Create New Account"

Select "Next" at the bottom right of the page

Complete the Keystone ID Registration

Check your e-mail for Keystone ID and password confirmation (2 separate e-mails)

Return to: <https://www.compass.state.pa.us/cwis/public/home>

Select "LOGIN"

Select "Access My Clearances"

Scroll to the bottom and select "Continue"

Use your Keystone ID and temporary password to login.

Upon initial login, you will be required to change your password.

Return to: <https://www.compass.state.pa.us/cwis/public/home>

Login using Keystone ID and new password.

Review and Accept "Terms and Conditions" and select "Next"

Select "Continue" at the bottom right of the page.

Select "Create Clearance Application"

Select "Begin" at the bottom right of the page.

Application Purpose: Select "Volunteer" or "Regular Contact with Child"

Complete application information screens and select "Next" at bottom right of each page.

Review Application Summary and select "Next"

Certify application and provide e-signature (first and last name only, no middle names or suffixes).

Enter credit card payment information for \$10.00 and select "Pay Now"

Select "Finalize and Submit Application"

You will see an "Application Confirmation" screen

You will receive an e-mail confirming successful submission of your application.

Notification of clearance results will be e-mailed to you within 14 days, or you may log in at any time to check the status of your application: <https://www.compass.state.pa.us/cwis/public/home>



Pennsylvania Child Welfare Information Solution Portal

<https://www.compass.state.pa.us/cwis/public/home>

OR

[keepkidssafe.pa.gov](https://www.KeepKidSafePA.gov)

Click *Clearances* on the left side, then click the CWIS link which appears half-way down the page.

Summary of Steps

- Register & Create Account
- Change Temporary Password
- Log into Child Welfare Portal (CWP)
- Complete Child Abuse Clearance Application

As a registered user on the CWP you can:

- Submit the On-Line Child Abuse Clearance Application
- Check clearance application status
- Register your Organization
- Make a Report of Suspected Child Abuse

Child Welfare Portal home page

<https://www.compass.state.pa.us/cwis/public/home>

FAQ | [Contact Us](#)

pennsylvania
CHILD WELFARE INFORMATION SOLUTION

If the child you would like to report on is in immediate danger, please call 911 immediately.

WELCOME TO THE
Child Welfare Portal

Our service provides a means for mandated reporters to report child abuse in Pennsylvania and for users to apply for a PA Child Abuse History Clearance online.

[CREATE A NEW ACCOUNT](#) or [LOGIN](#)

CWIS

Click 'Create a New Account'.

Create Keystone ID: General Information

1 
General Information

2 
Profile Information

Welcome!

The Commonwealth of Pennsylvania is improving how it provides online services to citizens! Several state agencies are working together to allow you to establish a Keystone ID which creates a single way to access several different state programs. Currently, the Keystone ID that you create and manage here can be used for:

Child Welfare Portal

Users of the Child Welfare Portal can apply for a Pennsylvania child abuse history clearance or submit child abuse referrals.

SERS' Online Member Services

Members of the State Employees' Retirement System can get statements, run estimates, and more.

If you already have signed into any of these programs, you do not need to create another one now. Simply use the user name and password you've already established to access all of these services. Keep in mind that if you change your password or any other profile information in any one of these programs, the changes you make will apply to all programs that use the Keystone ID.


Keep an eye out for the Keystone ID sign-in on more state websites in the future. It's just another way the Commonwealth of Pennsylvania is working to serve you better.

Next



Cancel

Click 'Next' at the bottom right of the page.

CWP Keystone ID Registration

 **pennsylvania**

Create Keystone ID: Profile Information

1  **General Information** 2  **Profile Information**

• = Required

To create a new Keystone ID, please provide the following information:

•Keystone ID	<input type="text"/>	(must be 6 to 10 characters)
•First Name	<input type="text"/>	
•Last Name	<input type="text"/>	
•Date Of Birth	<input type="text"/>	(MM/DD/YYYY)
•E-mail	<input type="text"/>	
•Confirm E-mail	<input type="text"/>	

To ensure online security, please select and provide answers for security questions. These questions will be used if you forget your password.
[Security Question Tips](#)
Choose questions for which you will easily recall the answers; do not write down the questions and answers, as this undermines their usefulness as a security tool.
Answers must be typed exactly the same way, every time. So, if you capitalize "Philadelphia" or if you write "Philadelphia PA" here, you must do so every time you use the question.
Avoid using special characters (\$#@) and punctuation (, - .) in your answers.
You cannot use the same question more than once.
Answer cannot be any phrase directly from the question.

•Security Question 1	Please select a security question	▼
•Answer	<input type="text"/>	
•Security Question 2	Please select a security question	▼
•Answer	<input type="text"/>	
•Security Question 3	Please select a security question	▼
•Answer	<input type="text"/>	

Click 'Finish' at the bottom right of the page.



Check your e-mail for your temporary password!


You have successfully created a Keystone ID and a temporary password has been e-mailed to you. For the safety of your personal and financial information, you cannot begin working until you retrieve this temporary password and sign back in to the system. You need to use this temporary password the first time you sign in. When you sign in for the first time, you will be required to create a personal password for future use.

Please click the Close Window button and login to your application.

Close Window

CWP Keystone ID Confirmation emails

This e-mail is sent from an unmonitored account. Do not reply. If you have questions about your Keystone ID, please use the links provided below to find help desk information for the program you're interacting with.



Thank you for creating a Keystone ID with the Commonwealth of Pennsylvania. Your registered Keystone ID is:

Log In ID
EEW111


You will receive another email containing your temporary password. When you sign in for the first time, you will be required to create a personal password for future use.

The Commonwealth of Pennsylvania is pleased that you have taken advantage of this improvement in online services for citizens. As you know, several state agencies are working together to provide online access to several different state programs.

Currently, the Keystone ID that you created can be used for:

COMPASS
Citizens can apply for and manage many health and human service programs online.

Child Welfare Portal
Users of the Child Welfare Portal can apply for a Pennsylvania child abuse history clearance or submit child abuse referrals.



Thank you for creating a Keystone ID with the Commonwealth of Pennsylvania. Your temporary password is:

Temporary Password
hkSrKd2%wS

Please note that the password provided is system generated and can be easily mis-typed. We suggest copying the password from the e-mail and pasting it into the password field. To do this:

- Highlight the password, right click and choose **Copy**.
- Click in the Password field, right click and choose **Paste**.

Note: If you choose to copy and paste your password, be careful that you do not copy an extra space before or after the word. If you copy and paste an extra space into the password field, the system will return a password incorrect.

You can use this temporary password the first time you sign in. When you sign in for the first time, you will be required to create a personal password for future use.

The Commonwealth of Pennsylvania is pleased that you have taken advantage of this improvement in online services for citizens. As you know, several state agencies are working together, allowing you to have online access to several different state programs.

Currently, the Keystone ID that you created can be used for:

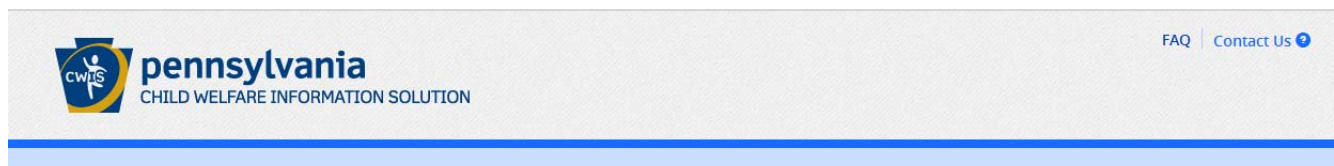
COMPASS
Citizens can apply for and manage many health and human service programs online.

Child Welfare Portal
Users of the Child Welfare Portal can apply for a Pennsylvania child abuse history clearance or submit child abuse referrals.

SERS' Online Member Services
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CWP home page

<https://www.compass.state.pa.us/cwis/public/home>




If the child you would like to report on is in immediate danger, please call 911 immediately.

WELCOME TO THE
Child Welfare Portal

Our service provides a means for mandated reporters to report child abuse in Pennsylvania and for users to apply for a PA Child Abuse History Clearance online.

[CREATE A NEW ACCOUNT](#) or [LOGIN](#)



This time, click 'LOGIN'.

CWP Keystone ID Log-in page

PA pennsylvania

Keystone Key

Username

Password

LOGIN

Self-service for Citizens

- [Forgot Password](#)
- [Edit Profile](#)

Self-service for Commonwealth Employees


- [Change CWOPA Password or Hint Questions](#)

WARNING! US GOVERNMENT SYSTEM and DEPARTMENT OF PUBLIC WELFARE SYSTEM. Unauthorized access is prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy. Unauthorized use of or access to this system may subject you to civil or criminal penalties under state or federal law. This statement is being posted by the Department of Public Welfare Security and Audits Unit.

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Use Temporary Password sent to your email.

CWP change password page



Set Permanent Password

Alert: Please change your current password before continuing.

• = Required

User ID	
• First Name	Timothy
• Last Name	Balliett
• Password	<input type="password"/>
• Confirm Password	<input type="password"/>

To ensure online security, the Commonwealth of Pennsylvania requires passwords that :

- are at least eight characters long.
- contain at least one number.
- contain at least one upper case letter.
- contain at least one lower case letter.
- contain at least one special character, such as @&*%\$^.
- do not include any of your user name, your first name, or your last name.

CWP Password Change Confirmation page



Congratulations!

You have successfully set a personal password for your Keystone ID!

Please click the Close Window button and login to your application with your personal password.

Close Window

CWP Keystone ID Log-in page...Again

<https://www.compass.state.pa.us/cwis/public/home>

PA pennsylvania

Keystone Key

Username

Password

LOGIN

Self-service for Citizens

- Forgot Password**
- Edit Profile**

Self-service for Commonwealth Employees

- Change CWOPA Password or Hint Questions**

WARNING! US GOVERNMENT SYSTEM and DEPARTMENT OF PUBLIC WELFARE SYSTEM. Unauthorized access is prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy. Unauthorized use of or access to this system may subject you to civil or criminal penalties under state or federal law. This statement is being posted by the Department of Public Welfare Security and Audits Unit.

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Use your new password.



What Would You Like To Do Today?

Please select which account you would like to access.

[ACCESS MY CLEARANCES](#)

[ACCESS MY REFERRALS](#)



Click on 'Access My Clearances.'

CWP Information page



[FAQ](#) | [Contact Us](#)

Learn More

ABOUT THIS WEBSITE

This secure website is provided for individuals who want to have their **Pennsylvania Child Abuse History Clearance** processed online. The Pennsylvania Child Abuse History Clearance Check will provide the applicant information as to whether or not they are listed in the Pennsylvania statewide database as a perpetrator of child abuse.

DISCLOSURE OF PERSONAL INFORMATION

Public Disclosure

As a general rule, the Commonwealth does not disclose any personally identifiable information (PII) collected online except where you have given us permission, or where the information is public information under the Pennsylvania Right to Know Act 65 P.S. 66.1 et seq., or other applicable laws. Visitors should be aware that information collected by the Commonwealth on its websites may be subject to examination and inspection, if such information is a public record and not otherwise protected from disclosure.

Social Security Number Disclosure

You are consenting to a verification of your Social Security number through the Social Security Administration. Your Social Security number is also being sought under 23 Pa.C.S. §§ 6336(a)(1) (relating to information in statewide central register), 6344 (relating to information relating to prospective child care personnel), 6344.1 (relating to information relating to family day-care home residents), and 6344.2 (relating to information relating to other persons having contact with children). The department will use your Social Security number to search the statewide central register to determine whether you are listed as the perpetrator in an indicated or founded report of child abuse. However, please note that disclosure of your Social Security number is voluntary and therefore, if you do not consent to having your Social Security number verified or used for checking your child abuse history, we will still process your request without your Social Security number.

Click 'Continue' at the bottom right of the page.



My PA Child Abuse History Clearances

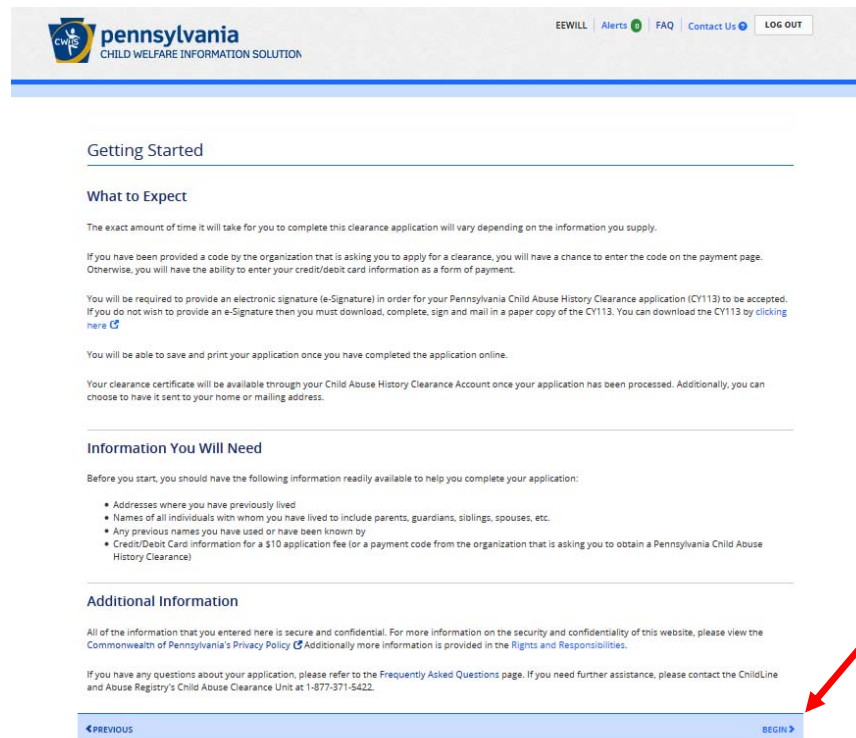
[CREATE CLEARANCE APPLICATION](#)

[ADD APPLICATION TO ACCOUNT](#)



Click 'Create Clearance Application.'

Submitting a new clearance application



The screenshot shows the top navigation bar of the Pennsylvania Child Welfare Information Solution website. The logo on the left includes the text 'pennsylvania CHILD WELFARE INFORMATION SOLUTION'. The navigation bar contains links for 'EEWILL', 'Alerts', 'FAQ', 'Contact Us', and 'LOG OUT'. Below the navigation bar is a blue horizontal line.

Getting Started

What to Expect

The exact amount of time it will take for you to complete this clearance application will vary depending on the information you supply.

If you have been provided a code by the organization that is asking you to apply for a clearance, you will have a chance to enter the code on the payment page. Otherwise, you will have the ability to enter your credit/debit card information as a form of payment.

You will be required to provide an electronic signature (e-Signature) in order for your Pennsylvania Child Abuse History Clearance application (CY113) to be accepted. If you do not wish to provide an e-Signature then you must download, complete, sign and mail in a paper copy of the CY113. You can download the CY113 by [clicking here](#).

You will be able to save and print your application once you have completed the application online.

Your clearance certificate will be available through your Child Abuse History Clearance Account once your application has been processed. Additionally, you can choose to have it sent to your home or mailing address.

Information You Will Need

Before you start, you should have the following information readily available to help you complete your application:

- Addresses where you have previously lived
- Names of all individuals with whom you have lived to include parents, guardians, siblings, spouses, etc.
- Any previous names you have used or have been known by
- Credit/Debit Card information for a \$10 application fee (or a payment code from the organization that is asking you to obtain a Pennsylvania Child Abuse History Clearance)

Additional Information

All of the information that you entered here is secure and confidential. For more information on the security and confidentiality of this website, please view the Commonwealth of Pennsylvania's Privacy Policy. Additionally more information is provided in the [Rights and Responsibilities](#).

If you have any questions about your application, please refer to the [Frequently Asked Questions](#) page. If you need further assistance, please contact the ChildLine and Abuse Registry's Child Abuse Clearance Unit at 1-877-371-5422.

At the bottom of the page, there is a blue navigation bar with a 'PREVIOUS' link on the left and a 'BEGIN' link on the right. A red arrow points to the 'BEGIN' link.

Click 'Begin' at the bottom right of the page.


Purpose of Clearance

The screenshot shows the 'Application Purpose' page in the Pennsylvania CWIS system. The page header includes the Pennsylvania logo and navigation links like 'EEWILL', 'Alerts', 'FAQ', 'Contact Us', and 'LOG OUT'. The main content area is titled 'Application Purpose' and contains a radio button selection for 'Volunteer'. Below this, there are input fields for 'Volunteer Category' and 'Agency Name'. A list of other categories is provided at the bottom, including Adoption, Foster Care, Regular Contact with Child, School Employment, Child Care Service Employee, and DPW Employment & Training Program Participant. A 'NEXT >' button is located at the bottom right of the form area.

There is no longer a requirement for “Volunteers” to submit processed State Police & FBI checks: [PA DHS web site](#)

Select the appropriate category (e.g., Volunteer, School Employee, Child Care Service Employee) and click ‘Next’ at the bottom right of the page.

Applicant Information

PSUTRB133 | Alerts 0 | FAQ | Contact Us + | LOG OUT

[Back To My Account](#)

e-Clearance ID: **00000006737** DELETE APPLICATION SAVE APPLICATION

Part 1

- Application Purpose
- Applicant Information**
- Current Address
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Applicant Information

Please provide some basic information about yourself and confirm that the email address listed below is the email address where you wish to receive all emails regarding this application.

First Name <small>(required)</small>	Middle Name	Last Name <small>(required)</small>	Suffix
<input type="text" value="Eg., John"/>	<input type="text" value="Eg., Scott"/>	<input type="text" value="Balliett"/>	<input type="text" value="--Select--"/>
Date of Birth <small>(required)</small>	Gender <small>(required)</small>		
<input type="text" value="10/24/1972"/>	<input type="text" value="--Select--"/>		

Your Social Security number is also being sought under 23 Pa.C.S. §§ 6336(a)(1) (relating to information in statewide central register), 6344 (relating to information relating to prospective child care personnel), 6344.1 (relating to information relating to family day-care home residents), and 6344.2 (relating to information relating to other persons having contact with children). The department will use your Social Security number to search the statewide central register to determine whether you are listed as the perpetrator in an indicated or founded report of child abuse. However, please note that disclosure of your Social Security number is voluntary and therefore, if you do not consent to having your Social Security number verified or used for checking your child abuse history, we will still process your request without your Social Security number.

Would you like to provide a Social Security Number (SSN)?

Yes No

Take note of your e-Clearance ID.

Applicant Information Cont'd

Do you have any previous names or nicknames that you have used in the past or that you may be known by? (required)



Yes No

Previous Names/Nicknames

Please enter any nicknames or previous names that you have used or may have been known by.

[+](#) ADD PREVIOUS NAMES/NICKNAMES

	First Name	Middle Name	Last Name	Suffix
<input type="radio"/>	Ellen	Elizabeth	Boyd	

EDIT

DELETE

For example, maiden name

Applicant Information Cont'd

Account Profile link provided at the top of the screen. This application will be available for you to continue from your account after your email has been updated. [Click here to return to your PA Child Abuse History Clearance Account to update your email address.](#)

Email Address

i@psu.edu

Do you have any previous names or nicknames that you have used in the past or that you may be known by? (required)



Yes No

Contact Information

[+](#) ADD CONTACT NUMBER

Phone Type	Phone Number	Extension
------------	--------------	-----------

[EDIT](#) [DELETE](#)


[◀ PREVIOUS](#)

[NEXT ▶](#)



Click 'Next' at the bottom of the page.

Current Address

**pennsylvania**
CHILD WELFARE INFORMATION SOLUTION

PSUTRB133 Alerts 0 FAQ Contact Us 0 LOG OUT

Back To My Account

e-Clearance ID: 00000006737 DELETE APPLICATION SAVE APPLICATION

Part 1

- Application Purpose
- Applicant Information
- Current Address**
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Current Address

Please enter your home and mailing address information on this page, and indicate your preferred certificate delivery method below.

Please keep a copy of this e-Clearance ID for future reference.

Home Address

Country (required)

Address Line 1 (required) Address Line 2

City (required) State (required) Zip Code (required) County

Provide the required information then click 'Next' at the bottom of the page.

Previous Addresses

pennsylvania PA STATE AGENCIES PA ONLINE SERVICES

pennsylvania CHILD WELFARE INFORMATION SOLUTION

EEWILL Alerts FAQ Contact Us LOG OUT

e-Clearance ID: 00000014908 DELETE APPLICATION SAVE APPLICATION

Back To My Account

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address**
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment

Previous Addresses

Please enter everywhere you have lived since 1975. If you cannot remember exact addresses, please enter as much information as you can.

[+ ADD PREVIOUS ADDRESS](#)

Country	Street Address	City	State	Zip Code	County
United States	1663 Mountain Laurel Court	Warriors Mark	PA	16877	Huntingdon
United States	1632 Highlandon Court	State College	PA	16801	Centre
United States	10186 County Road MM	Amherst Junction	WI	55407	
United States	3323 Lisa Lane	Petersburg	PA	16669	Huntingdon
United States	130 Kanuga Conferences Drive	Hendersonville	NC	28739	
United States	145 Moretz Drive	Boone	NC	28607	
United States	Lomax Street	Boone	NC	28607	
United States	1322 Brooks Avenue	Raleigh	NC	27607	

EDIT DELETE

PREVIOUS NEXT

Add Previous Address

Country (required)

United States

Address Line 1

Address Line 2

City

State (required)

Zip Code

County

--Select--

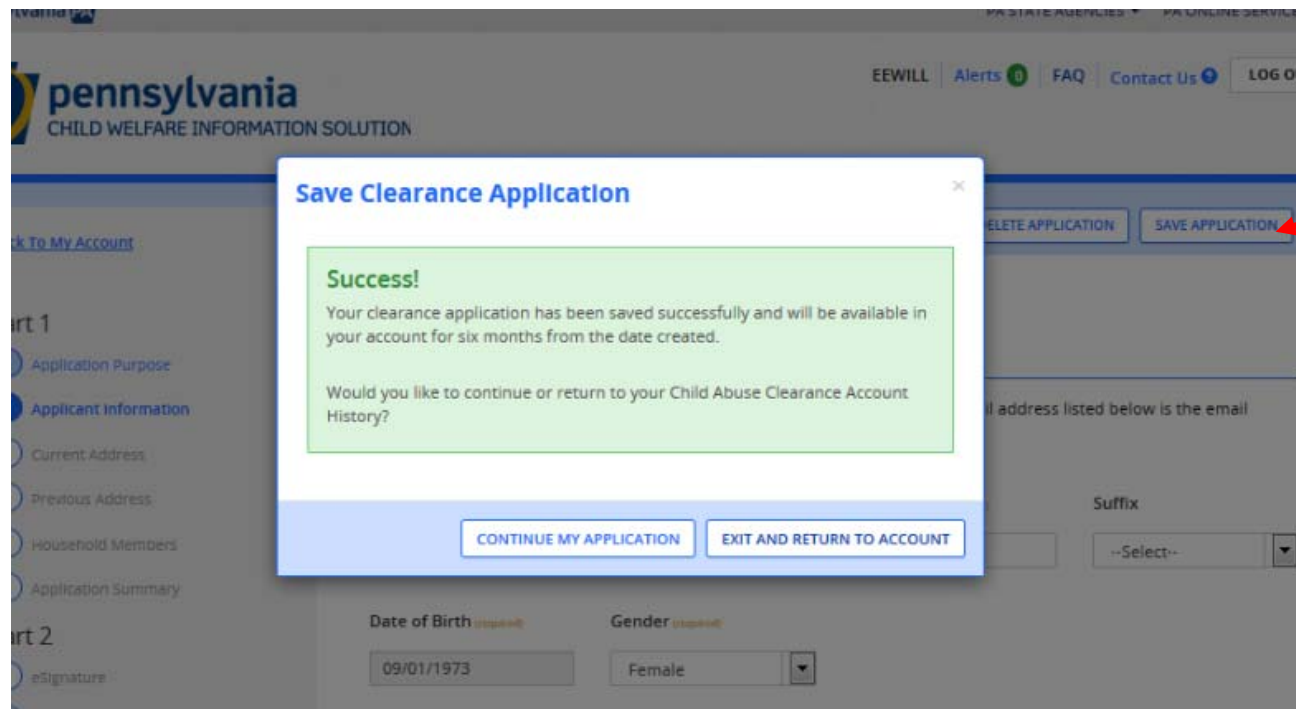
CANCEL ADD

Click 'Add Previous Address' as many times as needed, then click 'Next' at the bottom of the page.

What if I need to take a break and finish my application later?

You can save your application!

Save your Application



Clicking 'Save Application' allows you to return to the portal at a later time to complete it. It's also just a good idea to save it as you go!

Incomplete Application

The screenshot displays the Pennsylvania CWIS portal interface. At the top, there is a navigation bar with the 'pennsylvania PA' logo on the left and 'PA STATE AGENCIES' and 'PA ONLINE SERVICES' on the right. Below this, a secondary navigation bar includes links for 'EEWILL', 'Alerts 0', 'Account Profile', 'FAQ', 'Contact Us', and a 'LOG OUT' button. The main content area is titled 'My PA Child Abuse History Clearances' and contains two buttons: 'CREATE CLEARANCE APPLICATION' and 'ADD APPLICATION TO ACCOUNT'. Below this, a section titled 'Incomplete Applications' lists a single application. The application details include the 'e-Clearance ID:000000014908', the purpose 'Purpose Employment with a significant likelihood of regular contact with children', and the dates 'Created On 01/14/2015' and 'Updated On 01/14/2015'. Two buttons, 'CONTINUE' and 'DELETE', are positioned to the right of the application details. A red arrow points to the 'CONTINUE' button.

When you log back in to the Portal, click 'Continue' to complete your application.

Household Members

PSUTRB133 | Alerts 0 | FAQ | Contact Us | LOG OUT

pennsylvania
CHILD WELFARE INFORMATION SOLUTION

Back To My Account

e-Clearance ID: 00000006737

DELETE APPLICATION | SAVE APPLICATION

Household Members

Please tell us about everyone with whom you have ever lived since 1975 or anyone with whom you are currently living. This includes, but is not limited to, your parents, guardians, spouses and/or siblings.

[+ ADD HOUSEHOLD MEMBER](#)

Full Name	Relationship To Applicant	Current Age	Gender
-----------	---------------------------	-------------	--------

EDIT | DELETE

PREVIOUS | NEXT

Household Member Information

First Name (required) | Middle Name | Last Name (required)

Relationship To Applicant (required) | Gender | Current Age

--Select-- | --Select--

CANCEL | ADD

Click 'Add Household Member' as many times as needed, then click 'Next' at the bottom of the page.


Application Summary

The screenshot shows the 'Application Summary' page in the Pennsylvania CWIS system. The header includes the CWIS logo, the text 'pennsylvania CHILD WELFARE INFORMATION SOLUTION', and user information: 'PSUTRB133 | Alerts 0 | FAQ | Contact Us | LOG OUT'. Below the header, the 'e-Clearance ID: 000000006737' is displayed, along with 'DELETE APPLICATION' and 'SAVE APPLICATION' buttons. A left sidebar contains a navigation menu with 'Back To My Account' and sections for 'Part 1' (Application Purpose, Applicant Information, Current Address, Previous Address, Household Members, Application Summary) and 'Part 2' (eSignature, Application Payment). The 'Application Summary' section is expanded, showing a heading 'Application Summary' with a 'COLLAPSE ALL' button. Below this, two expandable sections are visible: 'Application Purpose' (with an 'EDIT' button and a minus sign) and 'Applicant Information' (with an 'EDIT' button and a minus sign). The 'Application Purpose' section contains the text 'Application Purpose' and 'School Employment'. The 'Applicant Information' section contains the text 'Basic Information'.

This page is a review of the information you entered. Please check each section for errors. Once you have reviewed everything, click 'Next' at the bottom of the page.

eSignature Page

pennsylvania PA PA STATE AGENCIES PA ONLINE SERVICES

 **pennsylvania**
CHILD WELFARE INFORMATION SOLUTION

PSUTRB133 Alerts 0 FAQ Contact Us LOG OUT

e-Clearance ID: 00000006737 DELETE APPLICATION SAVE APPLICATION

[Back To My Account](#)

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature**
- Application Payment

I hereby certify that the information entered on this report is accurate and complete to the best of my knowledge and belief and submitted as true and correct under penalty of law (Section 4904 of the Pennsylvania Crimes Code). (required)

Signature (required)

← PREVIOUS NEXT →


- Please accept the eSignature acknowledgement.
- Please enter your first and last name in the Signature field to eSign your application.

eSignature

You are almost finished! To complete your application please eSign below by checking the acknowledgement and entering your **first and last name** as it appears on the Application Information screen.

Check the box, enter *only* your first and last name as it appears on the application, then click 'Next' at the bottom of the page.

Payment

 **pennsylvania**
CHILD WELFARE INFORMATION SOLUTION

PSUTRB133 | Alerts 0 | FAQ | Contact Us ? | **LOG OUT**

[Back To My Account](#)

e-Clearance ID: **000000006737** DELETE APPLICATION SAVE APPLICATION

Application Payment

Did an organization provide a payment code for your application? (required) ?

Yes No

Payment Code (required)


Eg., PAY123456789

By entering this payment code, you are agreeing that the organization that provided your payment code will have access to the status and outcome of your clearance application. You will continue to receive application updates and certificates through your PA Child Abuse History Clearance Account, regardless of your answer. (required)

← PREVIOUS SUBMIT APPLICATION →

If an organization pre-paid for your clearance, enter the Payment Code, then click 'Submit Application' at the bottom of the page.

Payment

 **pennsylvania**
CHILD WELFARE INFORMATION SOLUTION

PSUTRB133 | Alerts 0 | FAQ | Contact Us | LOG OUT

e-Clearance ID: 000000006737

DELETE APPLICATION | SAVE APPLICATION

[Back To My Account](#)

Part 1

- Application Purpose
- Applicant Information
- Current Address
- Previous Address
- Household Members
- Application Summary

Part 2

- eSignature
- Application Payment**

Application Payment

Did an organization provide a payment code for your application? (required)

Yes No

To submit a payment for your application, please click the "Make A Payment" button at the bottom of this page.

You will be navigated to a secured external site to submit your payment. Once your payment is received, your application will be submitted and you will be directed to the Submission Confirmation page.

If your application times out during your payment submission, it will be saved to your PA Child Abuse History Clearance Account where you may quickly retrieve and submit it.

◀ PREVIOUS | MAKE A PAYMENT ▶

If paying with credit card, then click 'Make a Payment' at the bottom of the page.

Payment



pennsylvania
CHILD WELFARE INFORMATION SOLUTION

Make a Payment

Please provide the information below to complete your payment of **\$10.00** for e-Clearance ID: **6737**.

You are allowed two attempts to make an electronic payment. After two failed electronic payment attempts, you will be required to submit a paper application.

Name on Credit/Debit Card

Credit/Debit Card Number



Credit/Debit Card Expiration Month

Credit/Debit Card Expiration Year

Credit/Debit Card Verification Code



Credit/Debit Card Billing Street Address

Credit/Debit Card Billing Zip Code

Final Step



Payment Completed

Your application has not been submitted yet! To submit your application, click the Finalize and Submit Application button below.

- Transaction ID: D9A325EC-AA4F-4039-9173-C414D3B414E1
- Amount Paid: \$10.00
- Description: e-Clearan
- Payment Timestamp: 1.....

[FINALIZE AND SUBMIT APPLICATION >](#)

You are not done yet! Click 'Finalize and Submit Application' at the bottom of the page.

Application Confirmation

e-Clearance ID: **00000006737**

Submission Confirmation

Success.

Your application (e-Clearance ID: **00000006737**) has been successfully submitted!

Next Steps

Thank you for your submission. Please check your email for a confirmation notification that you may save for your own records. If you do not receive an email confirmation, contact ChildLine and Abuse Registry's Child Abuse History Clearance Unit at 1-877-371-5422.

You may view or check the status of your application from your PA Child Abuse History Clearance Account at any time. Once your application has been processed, you will receive a notification via email to log in to your account and view the outcome/result of the application.

You can also log into your account at any time from the Child Welfare Portal homepage.

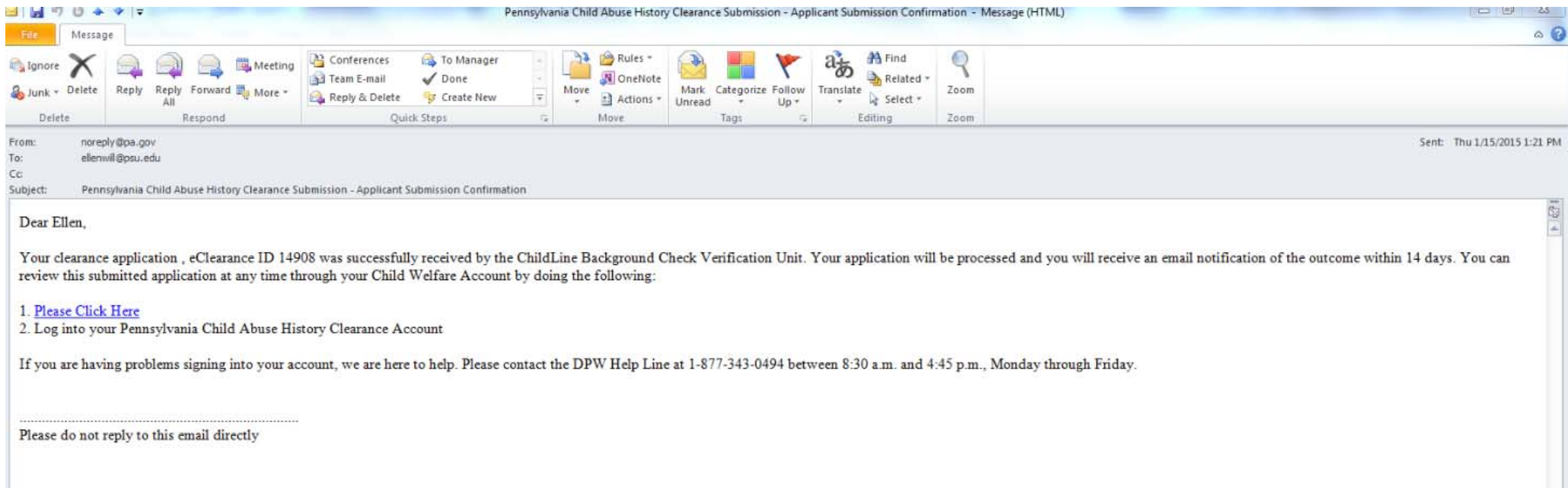
Now that you have submitted your application, what would you like to do?

[LOG OUT](#)

[GO TO PA CHILD ABUSE HISTORY CLEARANCE ACCOUNT](#)

[SUBMIT ANOTHER CLEARANCE APPLICATION](#)

Confirmation E-Mail



The screenshot shows an email client window titled "Pennsylvania Child Abuse History Clearance Submission - Applicant Submission Confirmation - Message (HTML)". The window includes a standard menu bar (File, Message) and a ribbon with various action buttons such as Ignore, Delete, Reply, Forward, Meeting, Conferences, To Manager, Done, Create New, Move, OneNote, Mark Unread, Categorize, Follow Up, Translate, Find, Related, Select, and Zoom. The email header information is as follows:

From: noreply@pa.gov
To: ellenwill@psu.edu
Cc:
Subject: Pennsylvania Child Abuse History Clearance Submission - Applicant Submission Confirmation

Sent: Thu 1/15/2015 1:21 PM

The body of the email contains the following text:

Dear Ellen,

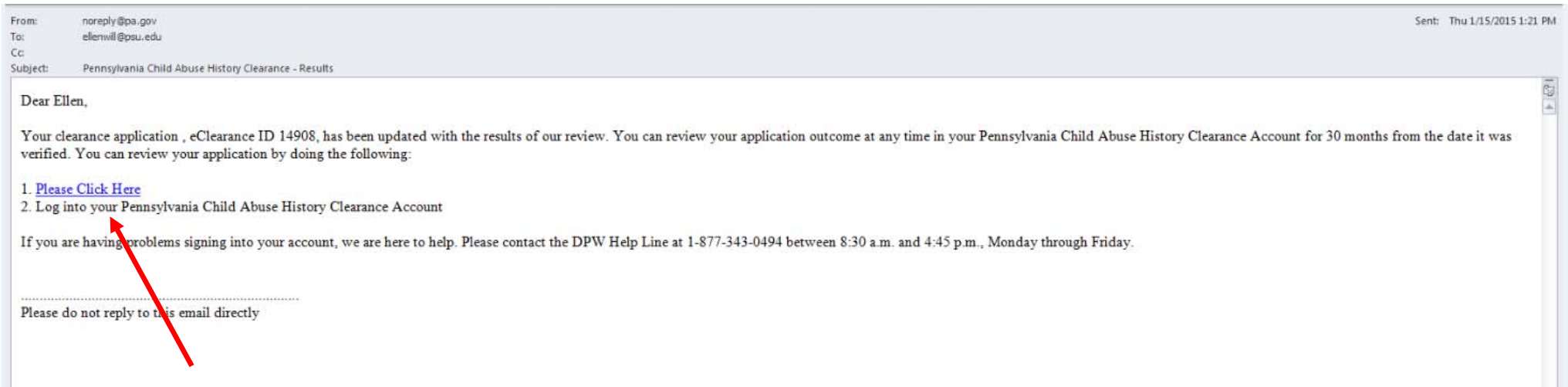
Your clearance application, eClearance ID 14908 was successfully received by the ChildLine Background Check Verification Unit. Your application will be processed and you will receive an email notification of the outcome within 14 days. You can review this submitted application at any time through your Child Welfare Account by doing the following:

1. [Please Click Here](#)
2. Log into your Pennsylvania Child Abuse History Clearance Account

If you are having problems signing into your account, we are here to help. Please contact the DPW Help Line at 1-877-343-0494 between 8:30 a.m. and 4:45 p.m., Monday through Friday.

.....
Please do not reply to this email directly

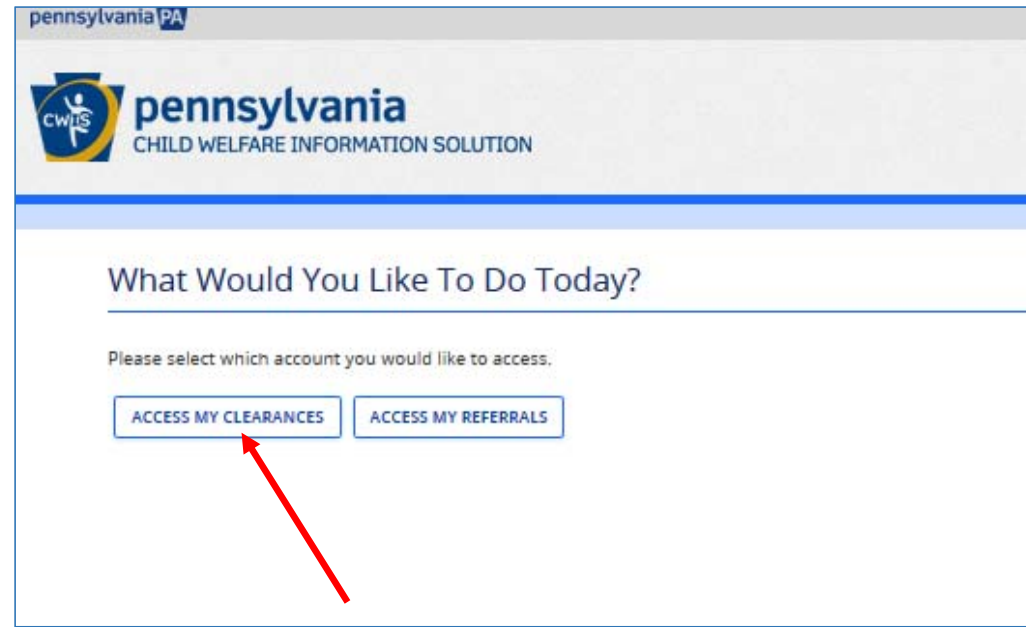
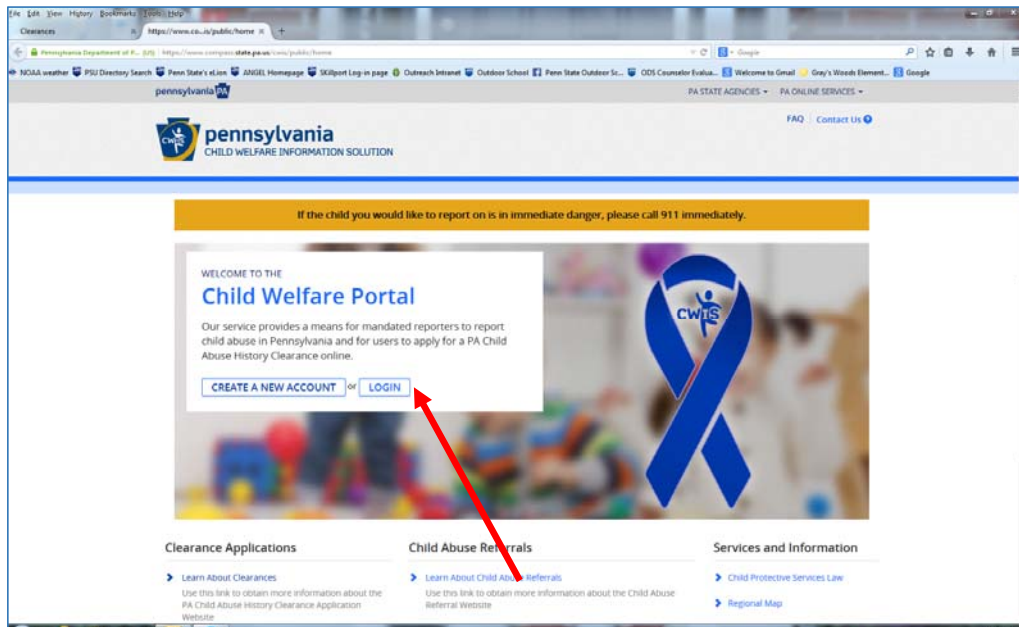
Results Notification



Follow links to the Child Welfare Portal to view your results and print certificate.

Child Welfare Portal

<https://www.compass.state.pa.us/cwis/public/home>



Click 'Log In', then 'Access My Clearances'

Child Welfare Portal



[FAQ](#) | [Contact Us](#)

Learn More

ABOUT THIS WEBSITE

This secure website is provided for individuals who want to have their **Pennsylvania Child Abuse History Clearance** processed online. The Pennsylvania Child Abuse History Clearance Check will provide the applicant information as to whether or not they are listed in the Pennsylvania statewide database as a perpetrator of child abuse.

DISCLOSURE OF PERSONAL INFORMATION

Public Disclosure

As a general rule, the Commonwealth does not disclose any personally identifiable information (PII) collected online except where you have given us permission, or where the information is public information under the Pennsylvania Right to Know Act 65 P.S. 66.1 et seq., or other applicable laws. Visitors should be aware that information collected by the Commonwealth on its websites may be subject to examination and inspection, if such information is a public record and not otherwise protected from disclosure.

Social Security Number Disclosure

You are consenting to a verification of your Social Security number through the Social Security Administration. Your Social Security number is also being sought under 23 Pa.C.S. §§ 6336(a)(1) (relating to Information in statewide central register), 6344 (relating to Information relating to prospective child care personnel), 6344.1 (relating to Information relating to family day-care home residents), and 6344.2 (relating to Information relating to other persons having contact with children). The department will use your Social Security number to search the statewide central register to determine whether you are listed as the perpetrator in an indicated or founded report of child abuse. However, please note that disclosure of your Social Security number is voluntary and therefore, if you do not consent to having your Social Security number verified or used for checking your child abuse history, we will still process your request without your Social Security number.

WARNING

You are entering a secure government website for the purpose of requesting a **Pennsylvania Child Abuse History Clearance**. By entering this site, you certify that you have read and understand the above guidelines and legislation.

Note

If your web browser prompts you to accept a security certificate, you must accept it to proceed.

WARNING!

US GOVERNMENT SYSTEM and DEPARTMENT OF PUBLIC WELFARE SYSTEM

Unauthorized access prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy.

[CONTINUE >](#)

Click 'Continue' at the bottom right of the page. .

CWP Keystone ID Log-in page



Keystone Key

LOGIN

Self-service for Citizens

 [Forgot Password](#)

 [Edit Profile](#)

Self-service for Commonwealth Employees

 [Change CWOPA Password or Hint Questions](#)

WARNING! US GOVERNMENT SYSTEM and DEPARTMENT OF PUBLIC WELFARE SYSTEM. Unauthorized access is prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy. Unauthorized use of or access to this system may subject you to civil or criminal penalties under state or federal law. This statement is being posted by the Department of Public Welfare Security and Audits Unit.

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Application Status

My PA Child Abuse History Clearances

CREATE CLEARANCE APPLICATION

ADD APPLICATION TO ACCOUNT

Status of Submitted Applications

You can modify an application with an Issued certificate, if an error exists on the current certificate. To resubmit an application, click the Resubmit button below.

Warning

It is recommended that you DO NOT save your certificate on a public computer. Doing so could leave your personal information open for others to view! Only save your certificate to a trusted computer to protect your information.

[e-Clearance ID: 000000014908](#) 

RESUBMIT

Purpose Employment with a significant likelihood of regular contact with children

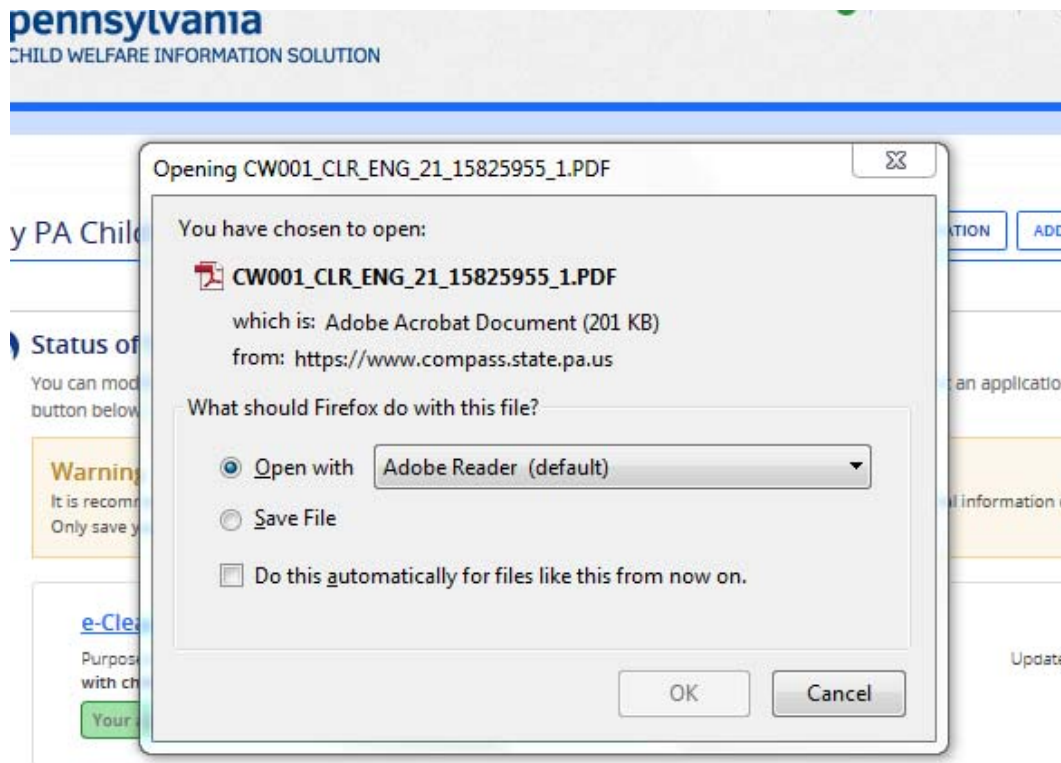
Created On 01/14/2015

Updated On 01/15/2015

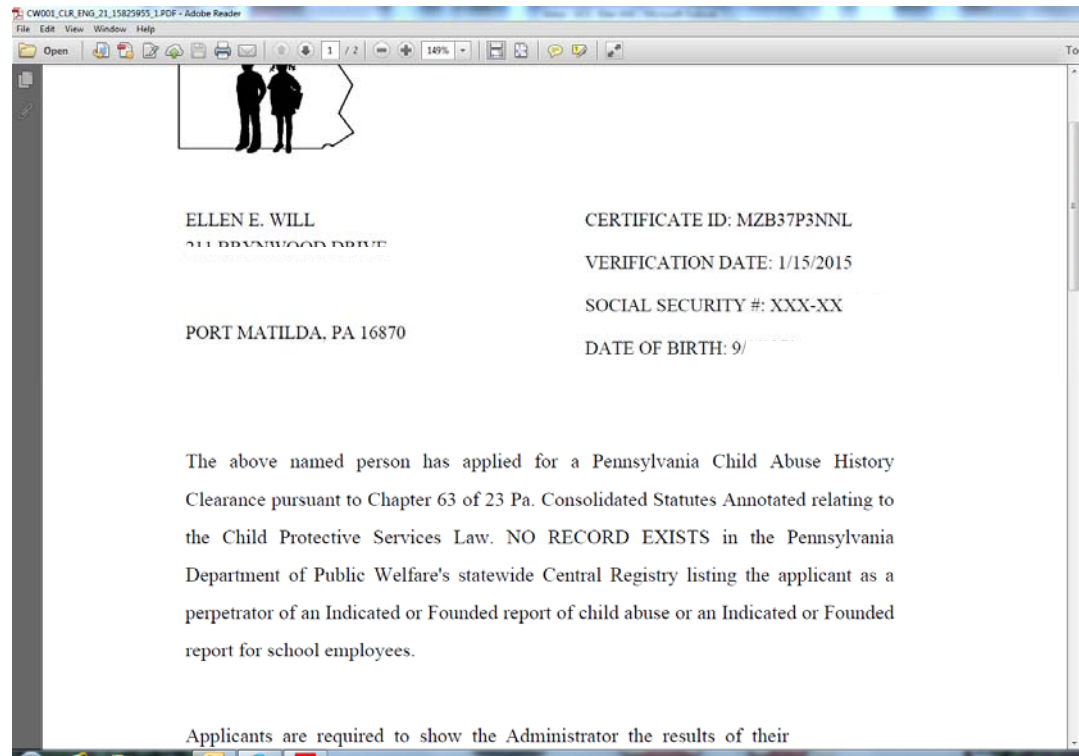
Your application has been processed. [To view the result, click here.](#)

Click the link in the green box to view your clearance.

View and Save Your Clearance



Your Clearance!



Print and save your clearance!

Ready to try on your own?!

Pennsylvania Child Welfare Information Solution Portal

<https://www.compass.state.pa.us/cwis/public/home>

OR

[keepkidssafe.pa.gov](https://www.keepkidssafe.pa.gov); click *Clearances* on the left side, then click the CWIS link

Click the link above to:

Create a Keystone ID Account

Submit a PA Child Abuse Clearance On-Line

Report Suspected Child Abuse